



INVITING APPLICATIONS FOR SENIOR PLANNER CITY OF SCOTTS VALLEY, CA

TO APPLY

Please visit our website to apply for this opportunity. A completed City application is required and can be obtained on the City's website at the following link:

<http://www.scottsvalley.org/334/Employment-Opportunities>

Resumes will be screened according to qualifications. The most qualified candidates will be invited to participate in the City's interview process. References will be contacted only following candidate approval.

FILING DEADLINE

Monday, September 24, 2018

If you have questions,
please contact:

Tracy Ferrara, City Clerk
1 Civic Center Drive
Scotts Valley, CA 95066
831-440-5600
tferrara@scottsvalley.org

THE POSITION AND IDEAL CANDIDATE

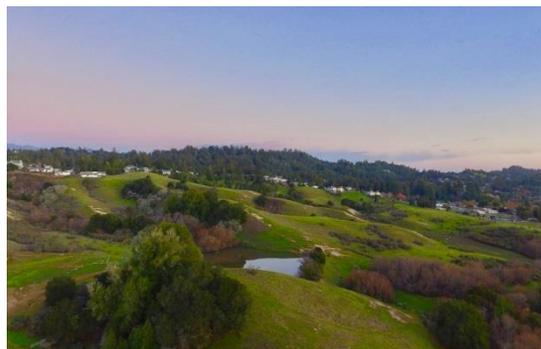
- ✦ The Senior Planner position will report to the Community Development Director on a variety of projects, and will be responsible for both current and advanced planning activities, including processing of complex development projects. The position will also assist planning staff and coordinate with the Building Department.
- ✦ The ideal candidate will be able to review complex projects, prepare reports, analyze data, and provide consultation to other Planning staff members. Persons with a high level of integrity, enthusiasm for their work, and an ability to work well with clients of all types, is desired. Planners have the opportunity to gain a broad range of experience and the satisfaction of taking a project from inception to completion.
- ✦ Specific competencies should include strong interpersonal skills and predisposition for innovation, ability to write and communicate verbally with a variety of audiences. Skill in budgeting, financial and personnel management is essential. Technical knowledge of planning principles and practices, CEQA, NEPA and Affordable Housing is desired.
- ✦ This position requires a person who is flexible, a good listener and able to work on a variety of projects at one time. Knowledge of CEQA is a must. Public communication skills are important in this team work environment.
- ✦ The Senior Planner will be involved in a variety of projects. This is a "hands on" position where the successful candidate will have the rewarding opportunity to directly shape and influence the future of the community!



COMPENSATION AND BENEFITS

The salary range for the Senior Planner is currently under review and is dependent on qualifications. The City also offers an attractive benefits package including:

- Retirement: California Public Employees' Retirement System (CALPERS). State laws have established the following retirement requirements:
 - Classic Members: Retirement formula of 2.5% at 55 based on a single highest year compensation with employee paying a 2.75% contribution.
 - New Members: Retirement formula of 2% at 62, based on a 3 year final compensation period, with employee paying a 6.25% contribution.
- Vacation: 12-23 days annually depending on years of service.
- Administrative Leave: 56 hours per year for mid-management employees.
- Holidays: 13 designated days and 2 floating holidays per year.
- Sick Leave: 12 days per year.
- Health Insurance: Medical, dental, and vision insurance.
- Life Insurance: City paid life insurance policy of \$50,000.
- Disability Insurance: City paid long term insurance.



City of Scotts Valley, CA



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THE COMMUNITY

The City of Scotts Valley, with a population of 12,163, is located in the picturesque Santa Cruz Mountains just six miles northeast of Santa Cruz and its popular beaches and boardwalk, yet only twenty miles from San Jose and Silicon Valley. Residents of this small but vital community enjoy a year round climate that is typical of coastal mountain terrain with occasional cool, foggy mornings but generally mild summers, and a typically warm, dry autumn.

Scotts Valley enjoys a proximity to quality institutions of higher learning with the University of California Santa Cruz and Cabrillo College. The public schools are part of the Scotts Valley Unified School District and Scotts Valley High School has been rated in the top 5% of public high schools by Newsweek Magazine.

The City and County offer a multitude of cultural and recreational resources including theater, music and the arts, as well as, a wealth of leisure activities such as golfing, surfing, boating, camping, biking and hiking along the scenic redwood trails and coast.

Scotts Valley is home to a variety of business, including most recently, 1440 Multiversity, an 80-acre educational learning center, Kaiser Permanente, and UC Santa Cruz Business Services. Scotts Valley's business community ranges from small local businesses to global companies, and is a short 20-minute drive to industrial and commercial centers in Silicon Valley. The City enjoys an exceptional balance of commercial, industrial, retail, and residential development. Because of its small town flavor and easy access to both metropolitan and beach communities, Scotts Valley is a great place to live and work.



THE ORGANIZATION

Scotts Valley, incorporated in 1966, is a "General Law" city under a Council/Manager form of government and recently celebrated its 50 year anniversary. The five member Council is elected to four-year overlapping terms and fellow Council Members select the Mayor on an annual basis. The City's total Operating Budget is \$17.6 million with a General Fund Budget of \$11 million. The City's 64 full-time equivalents are organized into the following departments: City Manager's Office and Office of the City Clerk, Administrative Services, Police, Planning and Building, and Public Works. The City also operates its own award winning wastewater treatment plant/recycled water facility. Separate special districts provide water and fire services.

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