IMPORTANT!

All work must be completed per the approved plans. No changes can be made in the field and all proposed changes must be shown on revised plans and approved in writing prior to the work being done. Failure to adhere to the approved plans may result in significant delays and potential fines. If modifications are necessary, they must be approved in writing prior to the work being done. Requests for changes may be considered by the appropriate board, commission or city department and approved or denied based on the circumstances of the case. Changes to projects without prior written approval will not be tolerated.

SIGNATURES:

Owner ___________________________________________________________ Date:_________________
Licensed Contractor Signature or Authorized Agent (requires signed Owner/Agent form): __________________________ Date:_________________
Contractor's License Number: ______________________ Expiration Date:________________ City of Scotts Valley Business License Number: ______________________ Expiration Date:________________

PLANNING DEPT: Zoning:________ Comments:________________________ Cleared by:________ On:________
PUBLIC WORKS: Encroachment Fee $________ Comments:________________________ Cleared by:________ On:________
BUILDING DEPT: Plan ck fee $________ Grading permit fee $________ Comments:________________________ Cleared by:________ On:________
FIRE DISTRICT: Fees: $________ Comments:________________________ Cleared by:________ On:________
AP#______ Application Intake: $______ GP Maint $______ TOTAL FEES DUE: $______ BP #______ RCT #______