

# CITY OF SCOTTS VALLEY CLASS SPECIFICATION

## EQUIPMENT MECHANIC

### **JOB PURPOSE**

Under supervision, perform a variety of semiskilled and manual tasks required in the maintenance of vehicles and equipment; and to do related work as required.

### **EXAMPLES OF DUTIES**

#### **Essential Duties:**

- Performs minor preventative maintenance on vehicles and equipment.
- Checks fuel, lubrication, cooling battery, and hydraulic system fluid levels and replenishes as necessary.
- Pressure lubricates equipment, packs bearings, drains and fills reservoirs with specific lubricant.
- Checks tire wear and inflation and rotates, repairs and maintains tires.
- Maintains proper records on all gas, oil and hydraulic fluid used on equipment.
- Fills out reports on all service work completed.
- Performs general housekeeping duties in garage and equipment yard.
- Washes equipment as needed.
- Installs and adjusts headlights.
- Repair brakes.
- Orders and picks up parts.
- Drives vehicles to and from commercial shops for specialized repair work.
- Welds and performs body work and paints equipment as needed.

#### **Marginal Duties:**

- May assist other mechanics with heavier repair work as needed.
- May perform related work as required.

### **EMPLOYMENT STANDARDS**

**Education, Experience and Licenses:** Completion of high school or equivalent and some experience in servicing motorized equipment; possession of valid California motor vehicle operator's Class B license; within one year of employment must possess state license for lamp adjustment.

**Ability to:** Understand and follow oral and written instructions; change and repair tires for light and heavy equipment; drive automotive equipment safely; lift heavy automotive parts and tools; maintain cooperative working relationships with those contacted in the course of work; and be willing to work other than an 8-hour shift.

**Knowledge of:** Simple mechanical parts of automotive equipment, lubricants and fuels and their proper use, internal combustion and diesel engines, welding equipment, air tools, grinders, drill press, multimeters, engine hoist, tire machine and wheel balancer.

**CITY COUNCIL APPROVAL:** November 11, 1986