



CITY OF SCOTTS VALLEY

Center Drive • Scotts Valley • California • 95066
 Phone (831) 563-0530 • Fax (831) 438-2793 • www.scottsvalley.org

FEE SCHEDULE

(DIF - 4.8%, effective July 1, 2009)

PLANNING DEPARTMENT FEES (831) 440-5630

APPLICATION	DESCRIPTION	FEE	REV CODE
Annexation*	Planning processing fee	\$3,055 base fee for up to 25 hrs processing. \$122/hr after first 25 hrs	3611
	Public Works review fee	\$760	3660
Application Intake	Charge for microfiching, record management	\$62/application/minor \$122/application/major	3716
Amendment	Planning processing fee for amendment to approved discretionary application	\$732/hearing / minor \$122/hour / major	3616
Appeal	Planning processing fee	25% original permit fee or approved application, minimum of \$122	3616
Certificate of Compliance	Research required by City Attorney billed separately.	\$610	3640
Code Compliance	Planning research	\$122/hour	3717
Cultural Resource Alteration	Planning review of archaeological report for CRPC review	\$732	3619

APPLICATION	DESCRIPTION	FEE	REV CODE
Design Review	General: Comm / Industrial	\$732 min, plus \$5 per 100 sq ft in excess of 1,000 sq ft of bldg for lots to be developed with structures	3617
	Public Works review fee	\$45	3660
	General: Residential Public Works review fee	\$732 \$45	3617 3660
	General: Hillside Residential Public Works review fee	\$977 \$62	3617 3660
	Signs, roof equip, minor items	\$304	3617
Development Agreement*		\$3,055 minimum fee up to 25 hrs of processing. \$122/hr after.	3611
	Public Works review fee	\$216	3660
Environmental Assessment (Checklist)	Charged for each application. A Neg Dec, Mit Neg Dec, focused or full EIR may be required.	\$122	3711
EIR	Administration of Environmental Impact Report	\$3,050 plus 15% of contract amount.	3710
	Public Works review fee	\$366	3660
Final Inspection	Planning fee for repeat inspections to achieve conformance.	\$275	3718
Fish & Game **effective 01/1/10; these fees are not City fees but are required by the CA State Dept. of Fish & Game	Filing Notice of Determination SC County Clerk of the Board	\$122 (payable to City)	3640
	CDFG Neg Dec Fee from applicant to Fish & Game	\$2,010.25 ** (payable to SC County)	
	CDFG EIR Fee from applicant to Fish & Game	\$2,792.25 ** (payable to SC County)	
General Plan Amendment*	Planning Processing fee	\$3,055 minimum fee up to 25 hrs of processing. \$122/hr after.	3615
	Public Works review fee	\$154	3660

APPLICATION	DESCRIPTION	FEE	REV CODE
Historical Landmark Designation	Review of historic landmark report by CRPC	\$977	3616
Home Occupation	Planning review of home occupation application	\$77	3718
Land Division*	Planning review of 5 lots or more (Tentative Map)	\$3,055 minimum fee up to 25 hrs of processing plus \$67 per lot. \$122/hr after.	3620
	Public Works review fee	\$1,037	3660
Land Division*	Planning review of 5 lots or more (Final Map)	\$977 minimum fee up to 8 hrs of processing. \$122/hr after.	3620
Minor Land Division*	Planning review of 4 lots or less (Tentative Map)	\$3,055 minimum fee up to 25 hrs of processing. \$122/hr after.	3620
	Public Works review fee	\$467	3660
Minor Land Division*	Planning review of 4 lots or less (Final Map)	\$488 minimum fee up to 4 hrs of processing. \$122/hr after.	3620
Lot Line Adjustment	Planning processing fee	\$732 plus recording fee	3624
Mitigated Negative Declaration*	Preparation of Initial Study with mitigation measures and an MMRP	\$4,891 minimum fee up to 40 hrs of processing. \$122/hr after.	3712
	Public Works review fee	\$244	3660
Mitigation Monitoring & Reporting Plan	Planning staff time to monitor MMRP	\$122 per hour	3712
Negative Declaration*	Preparation of Initial Study without mitigation measures	\$2,447 minimum fee up to 15 hrs of processing. \$122/hr after.	3712
Notice of Determination	Planning fee for filing with SC Co Clerk of the Board	\$122 (payable to City)	3640
	Applicant to pay SC County	\$50 (County sets fee; payable to SC County)	

APPLICATION	DESCRIPTION	FEE	REV CODE
Planned Development*	Planning processing fee	\$3,055 minimum fee up to 25 hrs of processing. \$122/hr after.	3611
Preliminary Conceptual Review	Credit half of this fee to subsequent formal application if review is by one body only.	\$977	3623
Public Hearing Notice	Planning Commission City Council	\$166 \$166	3713
Recording Fee	Planning fee for recording SC Co fee	\$122 \$7/first page \$3/after	3640
Retrieval of Sign	Fee collected by Public Works to retrieve illegal signs	\$36/sign	3890
Road Name Change*	Planning processing fee	\$122/hour	3718
Site Plan Review	Plan checking of building permit applications	OTC: \$62 Minor: \$304 Major: \$488 Hillside: \$610	3618
Time Extension	Applications before PC Applications before CC	\$732 \$977	3715
Tree Removal	Protected Tree Heritage Tree	\$50 \$584	3609
Use Permit	Commercial / Industrial & Residential: Minor Public Works review fee Commercial/Indus Major Public Works review fee	\$732 \$159 \$1,220 \$271	3612 3660 3612 3660
Variance	Planning processing fee Public Works review fee	\$1,830 \$62	3613 3660
Zoning Ordinance Amendment*	Planning processing fee for changing the text of the zoning ordinance	\$3,055 minimum fee up to 25 hrs of processing. \$122/hr after.	3611
Zone Change*	Planning processing fee for changing the zoning of a particular parcel	\$3,055 minimum fee up to 25 hrs of processing. \$122/hr after.	3611

APPLICATION	DESCRIPTION	FEE	REV CODE
Zoning Ord.	Copy of document	\$18	3630
Zoning Research/Letter	Planning processing fee	\$122 / hour minimum of one hour.	3718
END OF PLANNING DEPARTMENT FEES			

*NOTE: Within the Planning Department fees, there are applications with a minimum fee and an hourly rate. For those applications, the following shall apply:

1. The required minimum fee shall be paid at the time of application submittal.
2. Invoices for billings exceeding minimum fee shall be submitted to the applicant.
3. Upon receipt of invoice, applicant shall pay the balance prior to any further work beyond work covered by the minimum fee.
4. The total amount of fee shall be paid prior to any action by Planning Commission or City Council.

BUILDING DEPARTMENT FEES (831) 440-5641

APPLICATION	DESCRIPTION	FEE
Appeals	Appeals of building dept decisions	25% of original permit or approved application, not less than \$76
Application Intake	Charge for microfiching, record management	\$62 per building permit
Building Permits		See latest published edition of Uniform Administrative Code adopted by City Council
Demolition Permit		\$159
Deposit for Plan Checking	Required when submitting a building permit application exceeding \$7,000 valuation	65% of valuation based on Uniform Admin Code Table 3-A
Electrical Wiring		See latest published edition of Uniform Administrative Code adopted by City Council
Energy & Handicap Accessibility Regulations	State mandated inspections, plan checking, enforcement.	Residential: \$54 Commercial:\$161
General Plan Maintenance	Update the General Plan	\$.0040 per \$1 building valuation on all permits.

APPLICATION	DESCRIPTION	FEE
Grading Plan Check		See latest published edition of Uniform Administrative Code adopted by City Council
Grading Inspections	Conformance with Uniform Admin Code S-5 residential S-7 Commercial	\$159 / inspection \$319 / inspection
Investigations	Investigation of work performed without a permit	Same amount of permit fee required.
Mechanical Permit		See latest published edition of Uniform Administrative Code adopted by Council
Occupancy Change		\$140
Occupancy Final Review		\$96
Other Miscellaneous Inspections		\$80
Plumbing Permit		See latest published edition of Uniform Administrative Code adopted by Council
Re-roof Permit		\$242 (plus AI & GPM)
Records Research		\$122/hour
Revisions to Plans		\$122/revision
Septic Tank Installation		\$161
Sewer Connection Inspection		\$161
END OF BUILDING DEPARTMENT FEES		

PUBLIC WORKS DEPARTMENT - DEVELOPMENT IMPACT FEES (DIF) (831) 438-5854

TYPE	ZONING	FEE
General Facilities & Equipment DIF	Residential (RMT-5 thru RH) Commercial Industrial	\$ 350 per unit \$ 924 per acre \$ 892 per acre
Law Enforcement Facilities DIF	Residential (RMT-5 thru RH) Commercial Industrial	\$ 809 per unit \$ 18,578 per acre \$ 18,578 per acre
Library Facilities DIF	R-MT-5 (mountain) R-R-2.5 (rural) R-1-40 (estate) R-1-20 (low density) R-1-10 (single family) R-M-6/R-M-8 (multiple family) R-H (multiple family)	\$ 992 per unit \$ 931 per unit \$ 870 per unit \$ 778 per unit \$ 686 per unit \$ 686 per unit \$ 595 per unit
Parks & Recreation DIF	R-MT-5 (mountain) R-R-2.5 (rural) R-1-40 (estate) R-1-20 (low density) R-1-10 (single family - detached) R-1-10 (single family - attached) R-M-6/R-M-8 (multiple family) R-H (multiple family) Mobile homes & 2nd DU	\$ 8,191 per unit \$ 8,191 per unit \$ 8,191 per unit \$ 8,191 per unit \$ 8,191 per unit \$ 6,337 per unit \$ 6,378 per unit \$ 4,094 per unit \$ 4,258 per unit
Storm Drainage Facilities DIF	Residential/Commercial/Indus: Carbonero Ck R-MT-5 / R-H West Branch R-MT-5 / R-H Camp Evers Trib R-MT-5 / R-H Bean Creek R-MT-5 / R-H	\$ 0.20 per sq ft \$ 0.18 per sq ft \$ 0.09 per sq ft \$ 0.13 per sq ft
Streets & Thoroughfares DIF	R-MT-5 (mountain) R-R-2.5 (rural) R-1-40 (estate) R-1-20 (low density) R-1-10 (single family) R-M-6/R-M-8 (multiple family) R-H (multiple family) Commercial Industrial	\$ 4,612 per unit \$ 4,612 per unit \$ 4,612 per unit \$ 4,612 per unit \$ 4,612 per unit \$ 2,737 per unit \$ 2,737 per unit \$ 9.17 per sq ft bldg \$ 5.47 per sq ft bldg
Wastewater Treatment Facilities (Frozen 6/30/07) DIF	Connect to City sewer system: R-1-10 thru R-MT-5..... R-M-6 & R-M-8 & R-H..... Commercial..... Industrial.....	\$6,137 per unit \$4,440 per unit \$26.12 per gallon per day \$26.12 per gallon per day
END OF DIF		

PUBLIC WORKS DEPARTMENT - GENERAL FEES (831) 438-5854

APPLICATION	DESCRIPTION	FEE
Application Intake	Charge for microfiching, record management	\$62
Certificate of Correction		\$488
Direct Discharge Permit	Municipal Code 13.04.225A	\$111 / hour
Discharge Report Review		\$319
Easement Abandonment		\$3,119
Encroachment Permit	Laying of pipes, cables, etc. in public right of way / streets	\$6% of the cost of improvements or \$87, whichever is greater.
Engineering plan check		\$156 / page
Final Parcel Map or amend (1-4 lots)		\$1,726 plus actual surveyor cost over \$962. Excess of \$962 to be paid before CC approval.
	Planning Dept review fee	\$488 (Rev Code 3620)
Final Subdivision Map or amend (5 lots plus)	Public Works review fee	\$1,726 + \$149 per lot over 4, plus actual surveyors cost over \$962 + \$121 per lot over 4. Excess of \$962 to be paid before CC approval.
	Planning Dept review fee	\$977 (Rev Code 3620)
Flood Hazard Confirmation		\$55
House Moving Permit		\$2,068
On-site Civil Improvements	Permit and inspections	6% of cost of improvement or \$85, whichever is greater.
		\$30,000 + 3% of value over \$500,000 for \$500,000 to \$1,000,000
		\$45,000 + 2% of value over \$1,000,000 for \$1,000,000 plus
Records Research		\$122 / hour

APPLICATION	DESCRIPTION	FEE
Retrieval Fee	To pick up illegal signs	\$36 / per sign
Reversion to Acreage		\$298
Revision to Plan Check		\$122
Segregation of Assessment	Re-spreading local improvement district assessment	\$76 + \$2 per lot
Waiver of Traffic Impact Fee		\$1,363
Wide & Overweight Vehicle		\$16
Wastewater Stoppage Investigation		\$74 / hour
END OF PUBLIC WORKS DEPARTMENT FEES		

PARKS & RECREATION DEPARTMENT FEES - Contact (831) 438-3251 for current fees
POLICE DEPARTMENT FEES - Contact (831) 440-5649 for current fees

MISCELLANEOUS FEES

APPLICATION	DESCRIPTION	FEE
Administrative Overhead	Charged on DIF fee total	4% of DIF fees
Photocopies	Single sided page Double sided page	\$.12 per page \$.15 per page
Map/blueprint copies		\$1.25 per page
Aerial photo copy		\$1.25 per page
Digital copies on CD		\$.25 per disc
Digital copies on DVD		\$.75 per disc
Audio tape duplication		\$2.00 per tape
Video tape duplication		\$4.80 per tape
1994 General Plan	Outside printing cost	\$55
Residential Design Handbook	Outside printing cost	\$6
END OF MISC. FEES AND ENTIRE FEE SCHEDULE		

Development Impact Fee History:

January 1991 DIF established
7/1/91 DIF 2.5% increase
7/1/92 DIF 3.7% increase
7/1/93 DIF 4.5% increase
7/1/94 DIF 2.8% increase
7/1/95 DIF .5% increase
7/1/96 DIF 2.2% increase (no increase in streets and thoroughfares)
12/5/96 Reso 1198.37 effective 11/21/96 & Reso 1198.38 effective 1/20/97
7/1/97 DIF 4.5% increase & 7/7/97 Reso 1198.39
7/1/98 DIF 1.5% increase & 7/5/98 Reso 1198.40
7/1/99 DIF 2.6% increase & 7/4/99 Reso 1198.42
4/19/00 Reso 1198.43 effective 6/19/00
7/6/00 DIF 3.2% increase
4/18/01 Reso 1198.45 (enforce with July DIF)
7/02/01 DIF 2.9% increase
7/01/02 DIF 3.1% increase
5/07/03 Reso 1198.46 (enforce with July DIF)
7/07/03 DIF 1.4% increase
4/21/04 Reso 1198.47 (effective 6/21/04)
7/01/04 DIF 6.4% increase
7/05/05 DIF 4.3% & Reso 1198.49 1.5% increase
7/06/06 DIF 3.8% & Reso 1198.50 2.9% increase
7/02/07 DIF 3.1% (Wastewater frozen 6/30/07) & Reso 1198.51 3.2% increase
7/07/08 DIF 3.1% & Reso 1198.53 2.8% increase
7/01/09 DIF 4.8% increase, no other fee increases due to difficult economic conditions