



FINAL/PARCEL/SUBDIVISION MAP APPLICATION

Assessor's parcel number(s) _____

Applicants name _____

Mailing address _____

Phone number (home) _____ (work) _____ (fax) _____

Applicant's interest _____

Property owner _____

(The map action will be sent to applicant unless otherwise requested)

Mailing address _____

Phone number (home) _____ (work) _____ (fax) _____

Engineer/Surveyor _____

Mailing address _____

Phone number (home) _____ (work) _____ (fax) _____

New street name(s), if any _____

If so, have they been approved by the county? _____

The following documents are required with the application submittal:

- Two copies of assessor's parcel map showing land involved
- One copy of City Council approved Resolution and Conditions of Approval
- Four copies of Tentative Parcel Map
- One copy of Tentative Parcel Map must be sent to Pacific Gas & Electric Company (PG&E), Land Dept., P.O. Box 81171, Salinas, CA 93912-1171, ATTN: D.O. Chavez
- Two copies of Preliminary Soils Report
- Three copies of Preliminary Title Report
- Show roadway areas offered for dedication
- Locate the 100-year flood plain if applicable
- Five blue-line copies of on-site and off-site improvement plans
- Two copies of storm drain plans and two copies of stamped design report containing geometric and drainage calculations
- Engineer's cost estimate for on-site and off-site improvements
- Six blue-line copies of a signed map
- An original signed map (signed by owner, engineer preparing the map & the Auditor Controller of County of Santa Cruz)
- Two copies of computer printout of closure calculations
- Copies of adjacent deeds and maps used in exterior boundary calculations
- Three unbound copies of CC&R's (only if required by Planning Department)
- If the property is part of Assessment District, furnish "Apportionment of Assessment" (see attached)
- If the property is part of Assessment District, please submit two blue-line copies of "Respread Map."
- Subdivision guarantee from Title Company

Fees:

- Filing fee (\$9 for first page, \$2 each additional page)
- Final Parcel Map (1-4 lots): Public Works processing fee **\$1,726** plus any actual surveyor costs over **\$962**. If surveyor's fee exceeds **\$962**, applicant must pay the balance.
- Final Subdivision Map (5+ lots): Public Works processing fee **\$1,726** plus **\$149** per lot over 4 lots, plus actual surveyor's costs over **\$962** plus **\$121** per lot, over 4 lots. If surveyor's fee exceeds this amount, applicant must pay the balance.
- Engineering plan check fee **\$156** per page of improvement plans).
- Recording fee for recording Improvement Agreement and other agreements, if any, will be collected before recording final map.
- Planning review fee **\$488** (4 lots & under) **\$977** (5 lots and up).

NOTE: Final/Parcel Map Application will be accepted by Public Works by appointment only. Incomplete submittal will not be accepted. Applicant shall file the Final/Parcel Map Application with the City 12 weeks (minimum) before the expiration of Tentative Map.

OWNER'S STATEMENT:

I/We have read and understand the above process. As owner(s) of the property, I/We consent to the processing of a land division of the above listed property. If owner is unavailable to sign, attach a signed authorization letter from owner.

Owner's signature _____ Date _____

Please note that all documents to be recorded have to comply with the requirements for recording established by the County of Santa Cruz Recorder's Office.