AGENDA

Meeting of the
Scotts Valley City Council
REMOTE ACCESS ONLY

Date: March 2, 2022
Time: 6:00 PM

CONTACT INFORMATION

MEETING LOCATION

POSTING

City of Scotts Valley
1 Civic Center Drive
Scotts Valley, CA
95066
(831) 440-5600

Zoom Videoconference
https://us02web.zoom.us/j/87211735214
See information below for how to participate.

The agenda was posted
2-25-2022 at City Hall
and on the Internet at
www.scottsvalley.org.

PUBLIC ADVISORY REGARDING COVID-19 AND PUBLIC PARTICIPATION

On September 16, 2021, Governor Newsom signed Assembly Bill 361 ("AB 361"), an urgency measure effective upon adoption, amending the Brown Act to allow legislative bodies to continue teleconferencing during a proclaimed State of Emergency, and either state or local officials have imposed or recommended measures to promote social distancing, or the legislative body determines that meeting in person would present imminent risks to the health or safety of attendees. In accordance with AB 361, the Scotts Valley City Council adopted Resolution No. 2007.4 on February 2, 2022, authorizing the continued use of teleconferenced meetings pursuant to AB 361. Elected Officials and City Staff Members will be participating remotely via videoconference.

Public Participation:
The meeting will be available on Zoom and broadcast through Community Television of Santa Cruz on Channel 25 and via their website at the following link: https://communitytv.org/watch/ (be sure to click on Channel 25). For those wishing to participate via Zoom you can join the following ways:

- Join from a PC, Mac, iPad, iPhone or Android device:
  Please click this URL to join. https://us02web.zoom.us/j/87211735214
- Or iPhone one-tap:
  +16699009128,,88999122100# US (San Jose)
  +12532158782,,88999122100# US (Tacoma)
- Or join by phone:
  Dial (for higher quality, dial a number based on your current location):
  US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 872 1173 5214
You will be given opportunities to provide public comment at the appropriate times throughout the meeting via Zoom. If you are participating via dial-up only, use *9 to raise your hand at the requested time.

**How to comment via Zoom:**
1. At the appropriate times during the meeting for public comment, on items not on the agenda, and on specific agenda items, the Mayor will announce that public comment will be accepted. Our usual time limits of 3 minutes per individual, or 5 minutes for an individual who is representing a group of three or more, will apply. Please note that per our standard practice, this is not a question and answer time, but simply a time for you to provide your comments to the Council.
2. There is an option on Zoom to raise your hand. Please click on this option when the Mayor announces that public comment will be taken. Zoom places people in line automatically. If you are participating via dial-up, you can raise your hand at the appropriate time by pressing *9. When it is your turn, the City Clerk will unmute you, and you will be able to make your comments based on the above time frames. Once your time is up, you will once again be muted and the next person in line will be given their opportunity to speak.

**How to comment via email:**
1. Members of the public may provide public comment by sending comments to the City Clerk via email at cityhall@scottsvalley.org.
2. Additional materials and emails must be received by 5:30 pm the day of the meeting and will be distributed to agenda recipients prior to the meeting.
3. Emails received after 5:30 pm the day of the meeting will not be included in the record.

<table>
<thead>
<tr>
<th>ELECTED OFFICIALS</th>
<th>CITY STAFF MEMBERS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donna Lind, Mayor</td>
<td>Mali LaGoe, City Manager</td>
</tr>
<tr>
<td>Jim Reed, Vice Mayor</td>
<td>Casey Estorga, Administrative Services Director</td>
</tr>
<tr>
<td>Jack Dilles, Council Member</td>
<td>Kirsten Powell, City Attorney</td>
</tr>
<tr>
<td>Randy Johnson, Council Member</td>
<td>Steve Walpole, Chief of Police</td>
</tr>
<tr>
<td>Derek Timm, Council Member</td>
<td>Taylor Bateman, Community Development Director</td>
</tr>
<tr>
<td></td>
<td>Chris Lamm, Public Works Director</td>
</tr>
<tr>
<td></td>
<td>Tracy Ferrara, City Clerk</td>
</tr>
<tr>
<td></td>
<td>Lauren Lambert, Deputy City Clerk</td>
</tr>
</tbody>
</table>

**MEETING NOTICE AND AGENDA PACKET MATERIALS**

**Notice regarding City Council Meetings:**
The City Council meets regularly on the 1st and 3rd Wednesday of each month at 6:00 pm.

**Agenda and Agenda Packet Materials:**
The City Council agenda and the complete agenda packet are available for review by 5:00 pm the Friday before the Wednesday meeting on the Internet at the City’s website: [http://scottsvalley.org/AgendaCenter](http://scottsvalley.org/AgendaCenter). Due to COVID-19, City Hall is closed to the public therefore, the agenda is only available for viewing online.

**Televised Meetings:**
City Council meetings are cablecast “Live” on Community Television of Santa Cruz County on Comcast Channel 25 and are also available livestream on the Community TV website at the following link: [https://communitytv.org/watch/](https://communitytv.org/watch/)
Zoom Meetings/Webinars:
For those wishing to participate via Zoom you can join from a PC, Mac, iPad, iPhone or Android device by entering or clicking on the following URL:
https://us02web.zoom.us/j/87211735214

CALL TO ORDER 6:00 PM

MOMENT OF SILENCE

ROLL CALL

SPECIAL SET MATTER

Presentation of Mayor’s Proclamation recognizing Red Cross Awareness Month - March 2022

COMMITTEE REPORTS
Council members are appointed to committees which are either City committees or committees dealing with other jurisdictions. This portion of the agenda allows the committee member to present oral or written reports to the Council regarding their committee assignments. It also allows the Council to make comments and give the committee member direction, as required.

CITY MANAGER REPORT

PUBLIC COMMENT TIME
This is the opportunity for individuals to make and/or submit written or oral comments to the Council on any items within the purview of the Council, which are NOT part of the Agenda. No action on the item may be taken, but the Council may request the matter be placed on a future agenda.

ALTERATIONS TO CONSENT AGENDA
Council can remove or add items to the Consent Agenda.

CONSENT AGENDA
The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any items may do so raising their hand to be recognized by the Mayor.

A. Approve City Council minutes of 2-16-2022

B. Approve check registers dated 2-17-2022 and 2-25-2022

C. Approve Resolution No. 2007.5 authorizing the continued use of teleconferenced meetings pursuant to Assembly Bill 361
ALTERATIONS TO REGULAR AGENDA
Council can remove or add items to the Regular Agenda.

REGULAR AGENDA
Persons wishing to speak on any item may do so by raising their hand to be recognized by the Mayor.

1. Discussion of Independence Day Celebration Budget 2022
   (City Manager LaGoe)

2. Discussion of Fiscal Year 2021/2022 Strategic Plan Update (City Manager LaGoe)

3. Consider Council Chamber information technology upgrades budget and contract approval (Administrative Services Director Estorga)

4. Consider introduction and first reading of Ordinance No. 110.7 Amending Sections 10.08.020 and 10.18.020 of Title 10 of The Scotts Valley Municipal Code (SVMC) adding private streets subject to vehicle code enforcement (Police Captain Dean)

5. Future Council agenda items
   (This portion of the Regular Agenda allows the Council to determine items to be placed on a future agenda and to choose a date, if so desired.)

ADJOURNMENT

ADA NOTICE
The City of Scotts Valley does not discriminate against persons with disabilities. The City Council Chambers is an accessible facility. If you wish to attend a City Council meeting and require assistance such as sign language, a translator, or other special assistance or devices in order to attend and participate at the meeting, please call the City Clerk's office at (831) 440-5602 five to seven days in advance of the meeting to make arrangements for assistance. If you require the agenda of a City Council meeting be available in an alternative format consistent with a specific disability, please call the City Clerk’s Office. The California State Relay Service (TTY/VCO/HCO to Voice: English 1-800-735-2929, Spanish 1-800-855-3000; or, Voice to TTY/VCO/HCO: English 1-800-735-2922, Spanish 1-800-855-3000), provides Telecommunications Devices for the Deaf and Disabled and will provide a link between the TDD caller and users of telephone equipment.
THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN APPROVAL OF A RESOLUTION:

1. Move the Resolution number for approval.
2. Second the motion.
3. Vote by body, a roll call vote is not required.

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN INTRODUCTION/ADOPTION OF AN ORDINANCE:

1. Move the Ordinance number for introduction (or adoption).
2. Move the Ordinance be introduced by title only and waive the reading of the text.
3. Read the Ordinance title.
4. Second the motion.
5. Vote by body, a roll call vote is not required.

THE FOLLOWING IS THE PROCEDURE COUNCIL SHOULD TAKE IN PUBLIC COMMENT/PUBLIC HEARINGS:

Unless otherwise determined by the presiding officer of the meeting:

1. Three minutes allowed per individual to speak.
2. Five minutes allowed per individual representing a group of three or more.
WHEREAS, In times of crisis, people in Scotts Valley come together to care for one another. This humanitarian spirit is part of the foundation of our community and is exemplified by American Red Cross volunteers and donors; and

WHEREAS, In 1881, Clara Barton founded the American Red Cross, turning her steadfast dedication for helping others into a bold mission of preventing and alleviating people’s suffering. Today, more than 140 years later, we honor the kindness and generosity of Red Cross volunteers here in Scotts Valley, who continue to carry out Clara’s lifesaving legacy. They join the millions of people across the United States who volunteer, give blood, donate financially, or learn vital life-preserving skills through the Red Cross; and

WHEREAS, The contributions of local Red Cross volunteers (189 in the county) give hope to the most vulnerable in their darkest hours. Last year in Santa Cruz County, volunteers helped 33 households affected by 24 home fires by addressing their urgent needs like food and lodging, as well as providing recovery support. In addition, they collected over 3900 blood donations, provided first aid and CPR training to over 2400 residents, helped the families of over 500 students prepare for disasters through our Pillowcase Project, and assisted over 40 families of our armed forces; and

WHEREAS, This work to prevent and alleviate human suffering is vital to strengthening our community’s resilience. We dedicate this month of March to all those who continue to advance the noble legacy of American Red Cross founder Clara Barton, who lived by her words, “You must never think of anything except the need, and how to meet it.” We ask others to join in this commitment to give back in our community.

NOW, THEREFORE, I, Donna Lind, Mayor of Scotts Valley, by virtue of the authority vested in me by the laws of Scotts Valley and California, do hereby proclaim March 2022 as Red Cross Month. I encourage all citizens of Scotts Valley to reach out and support its humanitarian mission.

Donna Lind, Mayor
Signed and sealed this 2nd day of March 2022
M I N U T E S
Meeting of the
Scotts Valley City Council

Date: February 16, 2022
Time: 6:00 PM

CONTACT INFORMATION
City of Scotts Valley
1 Civic Center Drive
Scotts Valley, CA 95066
(831) 440-5600

MEETING LOCATION
Zoom Videoconference

POSTING
The agenda was posted
2-11-2022 at City Hall and on the
Internet at www.scottsvalley.org.

CALL TO ORDER 6:00 PM

The City Council meeting was called to order at 6:02 p.m.

MOMENT OF SILENCE

ROLL CALL

ELECTED OFFICIALS PRESENT:
Donna Lind, Mayor
Jim Reed, Vice Mayor
Jack Dilles, Council Member
Randy Johnson, Council Member
Derek Timm, Council Member

CITY STAFF MEMBERS PRESENT:
Mali LaGoe, City Manager
Kirsten Powell, City Attorney
Steve Walpole, Chief of Police
Taylor Bateman, Community Development Director
Casey Estorga, Administrative Services Director
Chris Lamm, Public Works Director/City Engineer
Tracy Ferrara, City Clerk
Lauren Lambert, Deputy City Clerk

SPECIAL SET MATTER

Mayor Lind presented a Commendation of the City Council of the City of Scotts Valley
honoring City Clerk Tracy Ferrara, congratulating her on her retirement after 33 years of
services to the city.

COMMITTEE REPORTS

Vice Mayor Reed reported CM Timm, Public Works Director Chris Lamm, City Manager
Mali LaGoe and he attended a Joint City/School District Committee meeting to walk
through options for providing after school and potentially before school care. For Vine Hill
School, the option that looks the best, is a rental and exploring a rent to own modular.
The City would provide the facility and the School District would manage the vendor who
would provide service within that facility.
CM Timm reported the Economic Recovery Subcommittee met and discussed the applications they have received for the grant money from CDBG. The Committee discussed today the advent of 1440 working with the new ranch they put together for the employees with Salesforce.

CM Timm reported the Association of Monterey Bay Area Governments (AMBAG) met last week and discussed they are looking into a new regional energy network. AMBAG discussed their financial report, but they are waiting to hear comments back from California Department of Housing and Community Development, on the housing element cycle they are looking for on the regional housing needs assessment.

CM Timm reported that the Measure S Subcommittee met regarding Library Bond Funds. The Subcommittee heard from the Library Friends Group who had suggestions for landscaping, signage and other items at the library that will be of benefit long term to the Library.

CM Dilles reported the Area Agency on Aging Advisory Council met and Santa Cruz County is taking the lead locally on the local playbook related to the State’s adoption of the Master Plan on Aging. They will be hiring a research firm to go out and survey seniors throughout the County to determine what the needs are for future programs. CM Dilles shared there is a program called Shared Housing Program for Seniors in this County that is run by Senior Network Services. This program is for seniors who have vacant rooms in their house and want to rent the room to other seniors. The contact for Senior Network Services is 831-462-6788 or you can reach them by email at housing@seniornetworkservices.org.

CM Johnson reported the Santa Cruz County Regional Transportation Commission (SCCRTC) met and discussed the Roaring Camp issue, on whether or not Roaring Camp or SCCRTC, through its rail banking proposal, would impinge on the recreational transit from Roaring Camp to The Boardwalk.

Mayor Lind reported the Criminal Justice Council (CJC) met and discussed the Behavioral Health Study. The next step is to move forward with Behavioral Health Study and a request for proposals is going out. The Criminal Justice Council reported on the Prop 47 Grant that is coming up for $16 million for various programs including diversions, court supports and local services. One of the areas the CJC is working on with local law enforcement is how to track the behavioral health calls that law enforcement responds to.

Mayor Lind thanked Council Members and volunteers for their support at the Fallen Officer Ball.

**CITY MANAGER REPORT**

1. **Budget:** Staff is focusing on preparing for the 2022/23 Budget and updating the strategic plan. Staff will be bringing items about the budget and mid-year update and planning for next year to the next couple Council meetings.
2. **Public Health:** Statewide mandate for wearing masks indoors for fully vaccinated individuals was lifted as of today. The County of Santa Cruz is in alignment with the State and all City facilities are getting new signage up today to communicate the new regulations around masks. The County of Santa Cruz released a press release this week indicating 10 additional deaths occurred in Santa Cruz County during the Omicron surge.

3. **CBDG Small Business Grants:** The application window closed February 11th. The Small Business Development Center and City staff are reviewing those applications to make sure they are complete. Some of the applications need a little more work, and we are working with those businesses to make sure they can submit everything they need to comply with CBDG regulations. Taking our time to make sure as many businesses as possible are eligible to receive assistance. We will be bringing a recommendation from the subcommittee back to Council mid-March or early April.

4. **Public Works Update:** There is a request for qualifications out looking for firms to help with professional services. On-call professional services related to engineering, architecture, project management and other related services that will help us move our CIP projects forward.

**PUBLIC COMMENT TIME**

Vice Mayor Reed announced Robert Aldana has a broadcast on Pulse tonight on My Scotts Valley interviewing Ben Howell Vice President of Brand Development for Salesforce, on what the news of Salesforce coming to 1440 means for the town and why Salesforce made the choice they did. For people who are looking for quick information this might be a great resource.

Victor Alejandro spoke and stated it’s great to be in Scotts Valley working with our new City Manager, Mali LaGoe, and with the City Council looking forward to a great year. Mr. Alejandro is involved with the Chamber, hearing Salesforce is coming to Trail Blazer Ranch at 1440 is a great opportunity for the community and business to showcase further.

**ALTERATIONS TO CONSENT AGENDA**

M/S: Dilles/Timm  
To approve the Consent Agenda.  
Carried 5/0 (AYES: Dilles, Johnson, Lind, Reed, Timm)

**CONSENT AGENDA**

A. Approve City Council minutes of 2-2-2022

B. Approve check registers dated 2-4-2022 and 2-10-2022
C. Approve Resolution No. 2011 authorizing the submittal of applications for all CalRecycle grants for which the City of Scotts Valley is eligible

D. Approve Resolution No. 2012 adopting a notification of intent to comply with Title 14 California Code of Regulations (14CCR) Short Lived Climate Pollutants: Organic Waste Reductions

E. Authorize the City Manager to execute a Site Use Agreement with the San Lorenzo Valley Soccer Club

F. Approve the Glenwood Preserve Open Space-Upper Tabor Drive access point opening and improvements with no advertising of the opening

G. Approve Resolution No. 1998.5 approving the parcel map for MLD 19-002 and PD 19-004; and approve Resolution No. 960.91 authorizing the execution of the subdivision improvement agreement for MLD 19-002, APN 022-902-11

H. Approve Resolution No. 1882.3 authorizing investment of monies in the Local Agency Investment Fund (LAIF) and authorizing the City Manager, Administrative Services Director, and Finance Manager as authorized signers on the City’s LAIF account

I. Authorize the City Manager to execute an agreement with the Scotts Valley Chamber of Commerce for Shop Local Campaign activities commencing on September 8, 2021

ALTERATIONS TO REGULAR AGENDA

M/S: Dilles/Johnson
To approve the Regular Agenda.
Carried 5/0 (AYES: Dilles, Johnson, Lind, Reed, Timm)

REGULAR AGENDA

1. Consider approval of agreement for Skypark Field Maintenance with Brightview Landscape Services, Inc.

   Public Works Director Lamm presented the written staff report and responded to questions from Council.

M/S: Timm/Dilles
To approve the agreement for Skypark Field Maintenance with Brightview Landscape Services, Inc.
Carried 5/0 (AYES: Dilles, Johnson, Lind, Reed, Timm)
2. Consider request of non-collection of fees for:
   
a. Request for non-collection of fees for the Scotts Valley Fire Protection District Cornhole Tournament Fundraiser

   Public Works Director Lamm presented the written staff report and responded to questions from Council.

   M/S: Timm/Johnson
   Approve the non-collection of fees for the Scotts Valley Fire Protection District Cornhole Tournament Fundraiser
   Carried 5/0 (AYES: Dilles, Johnson, Lind, Reed, Timm)

   b. Request for non-collection of fees for the Rotary Club of Scotts Valley Drive-thru BBQ fundraiser

   Public Works Director Lamm presented the written staff report and responded to questions from Council.

   M/S: Timm/Johnson
   Approve the non-collection of fees for the Rotary Club of Scotts Valley Drive-thru BBQ fundraiser
   Carried 5/0 (AYES: Dilles, Johnson, Lind, Reed, Timm)

3. Future Council agenda items

   CM Dilles requested for a future agenda item to discuss an increase in the Transit Occupancy Tax at the appropriate time.

ADJOURNMENT

The meeting adjourned at 7:07 p.m.

Approved: ______________________________________
           Donna Lind, Mayor

Attest: ______________________________________
        Lauren Lambert, Deputy City Clerk
### Report Selection:

**RUN GROUP...** 021722  **COMMENT...** 02/17/2022 A/P

<table>
<thead>
<tr>
<th>DATA-JE-ID</th>
<th>DATA COMMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>W-02172022-638</td>
<td>02/17/2022 A/P</td>
</tr>
</tbody>
</table>

### Run Instructions:

<table>
<thead>
<tr>
<th>Jobq Banner</th>
<th>Copies Form</th>
<th>Printer</th>
<th>Hold Space</th>
<th>LPI</th>
<th>Lines</th>
<th>CPI</th>
<th>CP</th>
<th>SP</th>
<th>RT</th>
</tr>
</thead>
<tbody>
<tr>
<td>L</td>
<td>01</td>
<td>Y</td>
<td>S</td>
<td>6</td>
<td>066</td>
<td>10</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BANK</td>
<td>VENDOR</td>
<td>CHECK#</td>
<td>DATE</td>
<td>AMOUNT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>------</td>
<td>--------------------------------</td>
<td>----------</td>
<td>-----------</td>
<td>----------</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BA</td>
<td>GENERAL CHECKING ACCOUNT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ACCENT CLEAN &amp; SWEEP INC</td>
<td>123392</td>
<td>02/17/22</td>
<td>2,335.30</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ACCO ENGINEERED SYSTEMS</td>
<td>123393</td>
<td>02/17/22</td>
<td>2,988.33</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>AT&amp;T</td>
<td>123394</td>
<td>02/17/22</td>
<td>33.78</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ATCO INTERNATIONAL</td>
<td>123395</td>
<td>02/17/22</td>
<td>116.88</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>BENEDICT DDS/NANETTE</td>
<td>123396</td>
<td>02/17/22</td>
<td>170.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>BIGLER CONSTRUCTION</td>
<td>123397</td>
<td>02/17/22</td>
<td>20,000.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>BOWMAN &amp; WILLIAMS</td>
<td>123398</td>
<td>02/17/22</td>
<td>3,012.50</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>BRINK'S AWARDS &amp; SIGNS</td>
<td>123399</td>
<td>02/17/22</td>
<td>71.01</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>BUSINESS WITH PLEASURE</td>
<td>123400</td>
<td>02/17/22</td>
<td>459.14</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>CA DEPT OF TAX &amp; FEE ADM</td>
<td>123401</td>
<td>02/17/22</td>
<td>67.65</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>CARD SERVICE CENTER</td>
<td>123402</td>
<td>02/17/22</td>
<td>547.83</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>CARD SERVICE CENTER</td>
<td>123403</td>
<td>02/17/22</td>
<td>935.03</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>COMCAST</td>
<td>123404</td>
<td>02/17/22</td>
<td>323.25</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>COMCAST</td>
<td>123405</td>
<td>02/17/22</td>
<td>169.63</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>COMCAST</td>
<td>123406</td>
<td>02/17/22</td>
<td>331.33</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>CRAIG/ROBERT J</td>
<td>123407</td>
<td>02/17/22</td>
<td>600.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>DASSEL'S PETROLEUM INC</td>
<td>123408</td>
<td>02/17/22</td>
<td>5,669.78</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>DEPT OF CONSERVATION</td>
<td>123409</td>
<td>02/17/22</td>
<td>3,027.85</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>DESIGN &amp; CONSTRUCTION</td>
<td>123410</td>
<td>02/17/22</td>
<td>116.87</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>DU-ALL SAFETY, LLC</td>
<td>123411</td>
<td>02/17/22</td>
<td>4,950.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>DUPERON CORPORATION</td>
<td>123412</td>
<td>02/17/22</td>
<td>20,248.88</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ENVIRONMENTAL LEVERAGE, I</td>
<td>123413</td>
<td>02/17/22</td>
<td>686.90</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>FIRST ALARM SECURITY &amp; P</td>
<td>123414</td>
<td>02/17/22</td>
<td>102.88</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>GRAINGER</td>
<td>123415</td>
<td>02/17/22</td>
<td>12.42</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>GRANADOS/JUSTIN</td>
<td>123416</td>
<td>02/17/22</td>
<td>295.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>HEBARD/TYLER</td>
<td>123417</td>
<td>02/17/22</td>
<td>366.60</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>HULME PROFESSIONAL</td>
<td>123418</td>
<td>02/17/22</td>
<td>1,100.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>JONES/KIMARIE</td>
<td>123419</td>
<td>02/17/22</td>
<td>25.74</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>K &amp; D LANDSCAPING, INC.</td>
<td>123420</td>
<td>02/17/22</td>
<td>395.64</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>KENNEDY-JENKS CONSULTANT</td>
<td>123421</td>
<td>02/17/22</td>
<td>12,716.25</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>KIMLEY-HORN &amp; ASSOCIATES</td>
<td>123422</td>
<td>02/17/22</td>
<td>1,480.50</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>LINCOLN FINANCIAL GROUP</td>
<td>123423</td>
<td>02/17/22</td>
<td>3,897.28</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>LONG/AMANDA</td>
<td>123424</td>
<td>02/17/22</td>
<td>178.40</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>MANAGEMENT PARTNERS</td>
<td>123425</td>
<td>02/17/22</td>
<td>175.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>METRO TRANSPORTATION COM</td>
<td>123426</td>
<td>02/17/22</td>
<td>1,500.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>MICHALAK/GENE</td>
<td>123427</td>
<td>02/17/22</td>
<td>125.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>MORIARTY'S ROOFING INC.</td>
<td>123428</td>
<td>02/17/22</td>
<td>100.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>PACIFIC GAS &amp; ELECTRIC C</td>
<td>123429</td>
<td>02/17/22</td>
<td>126.68</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>PACIFIC GAS &amp; ELECTRIC C</td>
<td>123430</td>
<td>02/17/22</td>
<td>251.23</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>PATRIOT CONTRACTING, INC</td>
<td>123431</td>
<td>02/17/22</td>
<td>609,900.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>SANGUINETTI/DAVID</td>
<td>123432</td>
<td>02/17/22</td>
<td>68.49</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>SCOTTS VALLEY CAR WASH</td>
<td>123433</td>
<td>02/17/22</td>
<td>109.90</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>SCOTTS VALLEY FIRE DISTR</td>
<td>123434</td>
<td>02/17/22</td>
<td>10,986.37</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>SCOTTS VALLEY SPRINKLER</td>
<td>123435</td>
<td>02/17/22</td>
<td>65.04</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>SOUTH BAY REGIONAL PUBLI</td>
<td>123436</td>
<td>02/17/22</td>
<td>900.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>STEELE-FREITAS/SETH</td>
<td>123437</td>
<td>02/17/22</td>
<td>250.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>STEIFFORD</td>
<td>123438</td>
<td>02/17/22</td>
<td>477.50</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>STEVENS DDS/JOHN A</td>
<td>123439</td>
<td>02/17/22</td>
<td>124.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BANK</td>
<td>VENDOR</td>
<td>CHECK#</td>
<td>DATE</td>
<td>AMOUNT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-----------</td>
<td>-------------------------------</td>
<td>--------</td>
<td>------------</td>
<td>--------</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BA</td>
<td>GENERAL CHECKING ACCOUNT</td>
<td>123440</td>
<td>02/17/22</td>
<td>112.64</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>003973</td>
<td>THOMAS/TYLER</td>
<td>123441</td>
<td>02/17/22</td>
<td>1,100.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>001560</td>
<td>TRITON CONSTRUCTION</td>
<td>123442</td>
<td>02/17/22</td>
<td>10,030.72</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>000098</td>
<td>TROWBRIDGE ENTERPRISES</td>
<td>123443</td>
<td>02/17/22</td>
<td>801.58</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>001106</td>
<td>VERIZON WIRELESS</td>
<td>123444</td>
<td>02/17/22</td>
<td>309.60</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>000443</td>
<td>WALPOLE/STEVE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

GENERAL CHECKING ACCOUNT  724,946.40  ***
<table>
<thead>
<tr>
<th>BANK</th>
<th>VENDOR</th>
<th>CHECK#</th>
<th>DATE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>724,946.40</td>
</tr>
</tbody>
</table>

REPORT TOTALS: 724,946.40

RECORDS PRINTED - 000128
**FUND RECAP:**

<table>
<thead>
<tr>
<th>FUND</th>
<th>DESCRIPTION</th>
<th>DISBURSEMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>GENERAL</td>
<td>48,062.41</td>
</tr>
<tr>
<td>002</td>
<td>RECYCLING/ENVIRONMENTAL</td>
<td>2,335.30</td>
</tr>
<tr>
<td>004</td>
<td>RECREATION</td>
<td>130.18</td>
</tr>
<tr>
<td>005</td>
<td>SMIP</td>
<td>3,027.85</td>
</tr>
<tr>
<td>010</td>
<td>WASTEWATER OPERATIONS</td>
<td>2,819.93</td>
</tr>
<tr>
<td>012</td>
<td>WASTEWATER CAPITAL RESERVE</td>
<td>32,965.13</td>
</tr>
<tr>
<td>028</td>
<td>SENIOR CENTER</td>
<td>181.45</td>
</tr>
<tr>
<td>088</td>
<td>LIBRARY FACILITIES-MEAS &quot;S&quot;</td>
<td>609,900.00</td>
</tr>
<tr>
<td>112</td>
<td>DENTAL INS INTERNAL SERV</td>
<td>2,248.60</td>
</tr>
<tr>
<td>123</td>
<td>COMMUNITY FACILITY CENTER</td>
<td>263.05</td>
</tr>
<tr>
<td>150</td>
<td>GENERAL CAPITAL IMPROVEMENTS</td>
<td>23,012.50</td>
</tr>
</tbody>
</table>

**TOTAL ALL FUNDS**

724,946.40

**BANK RECAP:**

<table>
<thead>
<tr>
<th>BANK</th>
<th>NAME</th>
<th>DISBURSEMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>BA</td>
<td>GENERAL CHECKING ACCOUNT</td>
<td>724,946.40</td>
</tr>
</tbody>
</table>

**TOTAL ALL BANKS**

724,946.40
Report Selection:

RUN GROUP... 022522  COMMENT... 02/25/22

DATA-JE-ID     DATA COMMENT
-------------- ----------------------------
W-02252022-654 02/25/22

Run Instructions:

Jobq Banner Copies Form Printer Hold Space LPI Lines CPI CP SP RT
L 01 Y S 6 066 10
<table>
<thead>
<tr>
<th>BANK</th>
<th>VENDOR</th>
<th>CHECK#</th>
<th>DATE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>001840</td>
<td>A TOOL SHED, INC.</td>
<td>123445</td>
<td>02/25/22</td>
<td>432.00</td>
</tr>
<tr>
<td>003597</td>
<td>ADAMS ASHBY GROUP, INC</td>
<td>123446</td>
<td>02/25/22</td>
<td>750.00</td>
</tr>
<tr>
<td>001405</td>
<td>AFLAC-FLEX ONE</td>
<td>123447</td>
<td>02/25/22</td>
<td>1,696.64</td>
</tr>
<tr>
<td>001219</td>
<td>ALHAMBRA</td>
<td>123448</td>
<td>02/25/22</td>
<td>155.32</td>
</tr>
<tr>
<td>001219</td>
<td>ALHAMBRA</td>
<td>123449</td>
<td>02/25/22</td>
<td>85.59</td>
</tr>
<tr>
<td>003497</td>
<td>ALVAREZ INDUSTRIES, INC</td>
<td>123450</td>
<td>02/25/22</td>
<td>256.00</td>
</tr>
<tr>
<td>001670</td>
<td>AT &amp;T</td>
<td>123451</td>
<td>02/25/22</td>
<td>483.84</td>
</tr>
<tr>
<td>003170</td>
<td>BOGARD CONSTRUCTION INC</td>
<td>123452</td>
<td>02/25/22</td>
<td>2,437.50</td>
</tr>
<tr>
<td>000018</td>
<td>BRINK'S AWARDS &amp; SIGNS</td>
<td>123453</td>
<td>02/25/22</td>
<td>21.85</td>
</tr>
<tr>
<td>003982</td>
<td>BROWN/FOREST</td>
<td>123454</td>
<td>02/25/22</td>
<td>128.00</td>
</tr>
<tr>
<td>004075</td>
<td>COAST LOCK &amp; SAFE INC</td>
<td>123455</td>
<td>02/25/22</td>
<td>4,075.80</td>
</tr>
<tr>
<td>001051</td>
<td>COASTAL EVERGREEN CORP</td>
<td>123456</td>
<td>02/25/22</td>
<td>1,285.00</td>
</tr>
<tr>
<td>000037</td>
<td>CRYSTAL SPRINGS WATER CO</td>
<td>123457</td>
<td>02/25/22</td>
<td>66.25</td>
</tr>
<tr>
<td>001537</td>
<td>DYNAMIC PRESS</td>
<td>123458</td>
<td>02/25/22</td>
<td>176.70</td>
</tr>
<tr>
<td>001257</td>
<td>EBRADHIMAN DDS/ MARK</td>
<td>123459</td>
<td>02/25/22</td>
<td>44.00</td>
</tr>
<tr>
<td>000054</td>
<td>EWING IRRIGATION PRODUCT</td>
<td>123460</td>
<td>02/25/22</td>
<td>2,009.65</td>
</tr>
<tr>
<td>.16851</td>
<td>FASRRAK INVOICE PROCESSING</td>
<td>123461</td>
<td>02/25/22</td>
<td>7.00</td>
</tr>
<tr>
<td>001881</td>
<td>GRAINGER</td>
<td>123462</td>
<td>02/25/22</td>
<td>292.03</td>
</tr>
<tr>
<td>001817</td>
<td>GROUP 4</td>
<td>123463</td>
<td>02/25/22</td>
<td>16,348.58</td>
</tr>
<tr>
<td>000057</td>
<td>HACH COMPANY</td>
<td>123464</td>
<td>02/25/22</td>
<td>204.56</td>
</tr>
<tr>
<td>003944</td>
<td>HEBARD/TYLER</td>
<td>123465</td>
<td>02/25/22</td>
<td>146.40</td>
</tr>
<tr>
<td>003993</td>
<td>JORDAN/ZACHARY</td>
<td>123466</td>
<td>02/25/22</td>
<td>256.15</td>
</tr>
<tr>
<td>.15849</td>
<td>KALINA MACHLIS</td>
<td>123467</td>
<td>02/25/22</td>
<td>500.00</td>
</tr>
<tr>
<td>000077</td>
<td>LADD'S TOWING INC</td>
<td>123468</td>
<td>02/25/22</td>
<td>225.00</td>
</tr>
<tr>
<td>002028</td>
<td>MID VALLEY SUPPLY</td>
<td>123469</td>
<td>02/25/22</td>
<td>391.79</td>
</tr>
<tr>
<td>001418</td>
<td>MONTEREY REGIONAL</td>
<td>123470</td>
<td>02/25/22</td>
<td>6,042.47</td>
</tr>
<tr>
<td>004074</td>
<td>MORIARTY'S ROOFING INC.</td>
<td>123471</td>
<td>02/25/22</td>
<td>900.00</td>
</tr>
<tr>
<td>001615</td>
<td>OLIN CORP-CHLOR ALKALI</td>
<td>123472</td>
<td>02/25/22</td>
<td>2,402.16</td>
</tr>
<tr>
<td>001857</td>
<td>PHOENIX GROUP</td>
<td>123473</td>
<td>02/25/22</td>
<td>288.22</td>
</tr>
<tr>
<td>001233</td>
<td>PORTER DDS MS/BRENT J</td>
<td>123474</td>
<td>02/25/22</td>
<td>513.60</td>
</tr>
<tr>
<td>001544</td>
<td>SANTA CRUZ COUNTY CONFER</td>
<td>123475</td>
<td>02/25/22</td>
<td>14,604.68</td>
</tr>
<tr>
<td>003745</td>
<td>SCOTTS VALLEY HOTEL LP</td>
<td>123476</td>
<td>02/25/22</td>
<td>31,975.82</td>
</tr>
<tr>
<td>001106</td>
<td>VERIZON WIRELESS</td>
<td>123477</td>
<td>02/25/22</td>
<td>234.03</td>
</tr>
<tr>
<td>000151</td>
<td>VISION SERVICE PLAN</td>
<td>123478</td>
<td>02/25/22</td>
<td>1,137.15</td>
</tr>
<tr>
<td>000154</td>
<td>WINCHESTER AUTO STORES</td>
<td>123479</td>
<td>02/25/22</td>
<td>178.13</td>
</tr>
<tr>
<td>003971</td>
<td>WIZIX TECHNOLOGY GROUP, INC</td>
<td>123480</td>
<td>02/25/22</td>
<td>334.07</td>
</tr>
<tr>
<td>001625</td>
<td>YOSHIDA DDS/NOREEN</td>
<td>123481</td>
<td>02/25/22</td>
<td>46.00</td>
</tr>
</tbody>
</table>

GENERAL CHECKING ACCOUNT

91,131.98 **
<table>
<thead>
<tr>
<th>BANK</th>
<th>VENDOR</th>
<th>CHECK#</th>
<th>DATE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>91,131.98</td>
</tr>
</tbody>
</table>

REPORT TOTALS: 91,131.98

RECORDS PRINTED - 000068
### Fund Recap:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Description</th>
<th>Disbursements</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>General</td>
<td>61,436.48</td>
</tr>
<tr>
<td>004</td>
<td>Recreation</td>
<td>117.17</td>
</tr>
<tr>
<td>010</td>
<td>Wastewater Operations</td>
<td>7,996.64</td>
</tr>
<tr>
<td>011</td>
<td>Tertiary Treatment Plant</td>
<td>1,405.64</td>
</tr>
<tr>
<td>028</td>
<td>Senior Center</td>
<td>5.99</td>
</tr>
<tr>
<td>088</td>
<td>Library Facilities-MEAS &quot;S&quot;</td>
<td>18,786.08</td>
</tr>
<tr>
<td>112</td>
<td>Dental Ins Internal Serv</td>
<td>878.00</td>
</tr>
<tr>
<td>123</td>
<td>Community Facility Center</td>
<td>505.98</td>
</tr>
</tbody>
</table>

**Total All Funds:** 91,131.98

### Bank Recap:

<table>
<thead>
<tr>
<th>Bank</th>
<th>Name</th>
<th>Disbursements</th>
</tr>
</thead>
<tbody>
<tr>
<td>BA</td>
<td>General Checking Account</td>
<td>91,131.98</td>
</tr>
</tbody>
</table>

**Total All Banks:** 91,131.98
Report Selection:

RUN GROUP... 225222   COMMENT... 02/25/22-2 A/P

DATA-JE-ID         DATA COMMENT
-------------------- --------------------------
W-02252022-656 02/25/22-2 A/P

Run Instructions:

Jobq Banner Copies Form Printer Hold Space LPI Lines CPI CP SP RT
  L      01   Y   S   6   066  10

010
<table>
<thead>
<tr>
<th>BANK</th>
<th>VENDOR</th>
<th>CHECK#</th>
<th>DATE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>BA</td>
<td>GENERAL CHECKING</td>
<td>003668</td>
<td>CARNEY/HANNAH</td>
<td>123482</td>
</tr>
<tr>
<td></td>
<td></td>
<td>003673</td>
<td>GORDON/CHLOE</td>
<td>123483</td>
</tr>
<tr>
<td></td>
<td></td>
<td>003012</td>
<td>ROBBINS/AMANDA</td>
<td>123484</td>
</tr>
<tr>
<td></td>
<td>GENERAL CHECKING ACCOUNT</td>
<td></td>
<td></td>
<td>621.00</td>
</tr>
</tbody>
</table>

**Total:** 621.00
<table>
<thead>
<tr>
<th>BANK</th>
<th>VENDOR</th>
<th>CHECK#</th>
<th>DATE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>621.00</td>
</tr>
</tbody>
</table>

REPORT TOTALS: 621.00

RECORDS PRINTED - 000003
### Fund Recap:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Description</th>
<th>Disbursements</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>General</td>
<td>621.00</td>
</tr>
<tr>
<td></td>
<td><strong>Total All Funds</strong></td>
<td><strong>621.00</strong></td>
</tr>
</tbody>
</table>

### Bank Recap:

<table>
<thead>
<tr>
<th>Bank</th>
<th>Description</th>
<th>Disbursements</th>
</tr>
</thead>
<tbody>
<tr>
<td>BA</td>
<td>General Checking Account</td>
<td>621.00</td>
</tr>
<tr>
<td></td>
<td><strong>Total All Banks</strong></td>
<td><strong>621.00</strong></td>
</tr>
</tbody>
</table>
City of Scotts Valley
CITY COUNCIL STAFF REPORT

DATE: February 25, 2022
TO: Honorable Mayor and City Council
FROM: Kirsten M. Powell, City Attorney
SUBJECT: CONTINUED VIRTUAL MEETINGS FOR CITY COUNCIL AND APPOINTED BOARDS

SUMMARY OF ISSUE

On October 26, 2021, the City Council passed Resolution No. 2007 authorizing continued virtual meetings and extended those meetings on November 17, 2021, December 15, 2021, January 12, 2022, and February 2, 2022 by Resolution Nos. 2007.1, 2007.2, 2007.3 and 2007.4. Pursuant to AB 361, legislative bodies may use teleconferencing to conduct public meetings during a proclaimed State of Emergency, as defined under the California Emergency Services Act, if one of the following circumstances apply: (A) State or local officials have imposed or recommended measures to promote social distancing; (B) The legislative body is meeting to determine whether, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or (C) The legislative body has determined that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

At this point, the State of Emergency the Governor proclaimed on March 4, 2020 is still in effect today and the recommended measures to promote social distancing are still in place. Recently, the State has lifted the mask mandate for fully vaccinated people but those not fully vaccinated are still required to wear masks indoors. Although the infection rates are beginning to decrease, the threat continues. The Omicron variant is still present in Santa Cruz County and a subvariant of Omicron has recently been identified which is spreading.

The City currently does not have the technological capabilities to hold hybrid meetings so anyone wanting to participate in the meetings would have to attend in person. As a result, holding public meetings of the City Council or other appointed bodies in person continues to present imminent risks to the health and safety of attendees.

FISCAL IMPACT

There is no fiscal impact associated with continuing virtual meetings.

STAFF RECOMMENDATION

Adopt Resolution No. 2007.5 confirming the need for virtual meetings pursuant to AB 361.
RESOLUTION NO. 2007.5
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY
AUTHORIZING THE CONTINUED USE OF TELECONFERENCED MEETINGS
PURSUANT TO ASSEMBLY BILL 361

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency, pursuant to the Emergency Services Act, in response to the COVID-19 pandemic; and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20, which suspended certain requirements of Government Code section 54950 et seq., the Ralph M. Brown Act (“Brown Act”), in order to allow local legislative bodies to conduct meetings telephonically or electronically without a physical meeting place; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21, providing that the provision suspending the Brown Act requirements in Executive Order N-29-20 would remain in effect through September 30, 2021, at which point the suspension would expire; and

WHEREAS, on September 16, 2021, Governor Newsom signed Assembly Bill 361 (“AB 361”), an urgency measure effective upon adoption, amending the Brown Act to allow legislative bodies to continue teleconferencing during a proclaimed State of Emergency, and either state or local officials have imposed or recommended measures to promote social distancing, or the legislative body determines that meeting in person would present imminent risks to the health or safety of attendees;

WHEREAS, the State of Emergency proclaimed by the Governor on March 4, 2020, remains in effect; and

WHEREAS, state and local officials have imposed and/or recommended measures to promote social distancing; and

WHEREAS, people who are fully vaccinated are currently not required to wear masks indoors but those who are not fully vaccinated must continue to wear masks; and

WHEREAS, although the Omicron variant appears to be waning, a new subvariant has been identified which is rapidly spreading and may be more contagious than the Omicron variant; and

WHEREAS, according to the CDC, community transmission of COVID-19 in Santa Cruz County is high due to the unpredictable nature of the virus and potential proliferation of COVID-19 variants and it continues to recommend people wear masks; and

WHEREAS, on October 26, 2021, the City Council of the City of Scotts Valley passed Resolution No. 2007 to continue the use of virtual meetings and confirmed the need for virtual meetings on November 17, 2021, with passage of Resolution No. 2007.1, on December 15, 2021, with the passage of Resolution No. 2007.2, on January 12, 2022, with the passage of Resolution No. 2007.3 and on February 2, 2022, with the passage of Resolution No. 2007.4; and
WHEREAS, the City Council of the City of Scotts Valley hereby finds and determines that the above conditions continue to create an imminent risk to the health and safety of attendees should they be required to attend meetings in person in a shared indoor public meeting space; and

WHEREAS, the City Council wishes to authorize remote meetings as set forth in this Resolution.

NOW THEREFORE, be it resolved by the City Council of the City of Scotts Valley as follows:

A. The City hereby acknowledges the Governor of the State of California’s Proclamation of State of Emergency related to the COVID-19 pandemic remains in effect; and

B. The City finds that due to the continued threat of COVID-19 transmission in the community, holding in person meetings for the City Council and other appointed bodies of the City of Scotts Valley would present imminent risks to the health or safety of attendees.

C. The City Council and other appointed bodies of the City of Scotts Valley are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

D. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) thirty days from the adoption of this Resolution, or (ii) such time the City Council adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the City Council and the appointed bodies of the City of Scotts Valley may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

The above and foregoing Resolution was duly and regularly adopted by the City Council of the City of Scotts Valley at a regular meeting held on the 2nd day of March, 2022 by the following vote:

AYES:
NOES
ABSENT:
ABSTAIN:

Approved: _____________________________
Donna Lind, Mayor

Attest: ______________________________
Lauren Lambert, Deputy City Clerk
City of Scotts Valley
CITY COUNCIL STAFF REPORT

DATE: March 2, 2022
TO: Honorable Mayor and City Council
FROM: Mali LaGoe, City Manager
SUBJECT: Independence Day Celebration Budget 2022

SUMMARY OF ISSUE
The 4th of July in Scotts Valley has historically been a landmark community event. Up until 2020, when the COVID-19 pandemic hampered community events, the 4th of July celebration included a parade, fireworks at Skypark and other activities. The events were supported by the Park Advocates as well as the City, with significant involvement by the Parks and Recreation Division and the Police Department.

As a result of the economic impacts of the global pandemic, Scotts Valley laid off most of the Parks and Recreation staff and continues to operate at a skeleton staffing level. In 2021, the City Council voted to dissolve the Advocates based on the fact that both the State and the IRS determined it was not an independent entity and could no longer operate as a 501(c)(3) corporation.

In 2020 and 2021, the fireworks celebrations were cancelled due to the ongoing global pandemic and the parade was held virtually in 2020 and in person in 2021, thanks to the heroic efforts of Councilmember Donna Lind and volunteers.

As vaccines are now readily available and California continues to reduce its pandemic related restrictions, the City desires to bring back this event in 2022. In order to secure vendors, contracts need to be entered into immediately and planning efforts will need to be accelerated as July is just four months away.

Staff have developed an event budget and have contacted several key vendors to inquire about their availability. Based on these inquires and new safety measures requested by the Police Department, the proposed budget is $70,000 which includes fireworks, health and safety measures, entertainment, and event management. Revenue generated by the event will be used to offset these expenses, but the amount of offset is unknown at this time. Because the Advocates funds are unavailable while its legal status is unresolved, General Fund will be needed to fund the event’s expenses. After the event, staff will return to Council with a reconciled budget including revenue generated by the event and actual expenses incurred. At that time, if revenue from the
event exceeds expenses, the Council will be asked to consider options for utilizing excess revenue to benefit the community.

Because the viability of this event was unknown until just recently due to the pandemic, vendor availability is limited on July 4th; therefore, staff recommends hosting the 2022 Independence Day Celebration on July 3, 2022.

**FISCAL IMPACT**

Anticipated expenses associated with the Independence Day celebration are anticipated to reach up to $70,000.

**STAFF RECOMMENDATION**

Staff recommends the Council approve the budget of $70,000 of General Fund for 2022 Independence Day Celebration expenses and authorize the City Manager to execute related contracts necessary to host the event.

**TABLE OF CONTENTS**

| NONE |
|---|---|
DATE: March 2, 2022

TO: Honorable Mayor and City Council

FROM: Mali LaGoe, City Manager

SUBJECT: FISCAL YEAR 2021/22 STRATEGIC PLAN UPDATE

SUMMARY OF ISSUE

In March of 2021, then City Manager Tina Friend presented a draft strategic plan to the City Council including an ambitious list of sixteen objectives to support the Council’s four long-term goals to:

1. Ensure long-term financial stability
2. Encourage business development and expand the City’s economic base
3. Implement operational initiatives to enhance City services
4. Maintain quality for life for residents

Subsequently, specific projects were included in the Fiscal Year 2021/22 budget, however, staff capacity to deliver these projects was not aligned to the ambitious nature of the list and turnover in several leadership positions in the City coupled with challenges in filling key positions has delayed the progress in some of the areas of the strategic plan. Increased current projects workload in Community Development with severely limited staff and consultant resources has delayed several policy projects such as completion of the General Plan update, ADU ordinance and inclusionary housing boundary expansion. Other areas have made significant progress, such as the library renovation, organic waste disposal program implementation and wastewater treatment facility assessment.

The incoming City Manager has reviewed the strategic plan with the City’s executive team and has prepared the attached update for the City Council.

Rather than presenting a draft strategic plan for the next fiscal year (2022-23), the staff recommends the Council schedule a study session to discuss the purpose of strategic planning, effective processes, roles, and responsibilities in order to deepen understanding of the Council’s desired results of its four long-term goals. In a study session the Council would have the opportunity to describe what success long-term looks like if these goals were reached and maintained. As a result, Key Performance Indicators (KPIs) for each goal would be considered and approved and from there, the executive team would be able to develop an achievable work plan for the next year.
FISCAL IMPACT
There is no fiscal impact of this action.

STAFF RECOMMENDATION
Staff recommends the Council review 2021/22 City goals/updates; and consider scheduling a study session to further define City’s long-term goals.

TABLE OF CONTENTS
FY2021/22 Strategic Plan Update........................................................................................................3
## City of Scotts Valley
### Strategic Goals Work Plan Update - FY 2021/22

<table>
<thead>
<tr>
<th>No.</th>
<th>ELEMENT OBJECTIVE</th>
<th>PROJECT DESCRIPTION</th>
<th>PROJECT LEADS</th>
<th>ESTIMATED TIMELINE</th>
<th>MILESTONES</th>
<th>RESOURCES NEEDED</th>
<th>Status as of 1/1/22</th>
<th>Progress Update</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>ENSURE LONG-TERM FINANCIAL STABILITY</td>
<td>Strengthen Fiscal Sustainability Plan</td>
<td>Update long-range financial plan to determine if a fiscal gap exists and address any gap by updating FSP.</td>
<td>Budget Committee City Manager ASD</td>
<td>April 2021 - March 2022</td>
<td>Refine w/ FY2021-22 Budget and Mid-Year Review</td>
<td>Consultant support for FSP analysis.</td>
<td>- Due to ongoing economic uncertainty of the COVID-19 pandemic, the City’s long-term financial stability is difficult to forecast. Staff and consultants continue to closely monitor the economic recovery and resource needs of the City to build greater fiscal stability.</td>
</tr>
<tr>
<td>2</td>
<td>ENSURE LONG-TERM FINANCIAL STABILITY</td>
<td>Strengthen Fiscal Sustainability Plan</td>
<td>Implement annual fee schedule updates, (Include Recreation), Update Development Impact Fees after General Plan is approved.</td>
<td>City Manager ASD Community Development</td>
<td>July 2021 - June 2022</td>
<td>Initiate development impact fee study, Develop fee revisions for Council action.</td>
<td>Consultant support for development impact fee study.</td>
<td>- Some fees were studied in 2011 but further analysis is needed to verify the findings before fees are raised in certain service areas.</td>
</tr>
<tr>
<td>3</td>
<td>ENCOURAGE BUSINESS DEVELOPMENT &amp; EXPAND CITY’S ECONOMIC BASE</td>
<td>Complete the General Plan Update</td>
<td>Complete the General Plan Environmental Impact Report (EIR) and present for final adoption</td>
<td>Community Development City Manager</td>
<td>April 2021 - September 2021</td>
<td>Prepare EIR. Present final General Plan for adoption a the Fall of 2021.</td>
<td>Consultant support for EIR</td>
<td>- Administrative Draft Environmental Impact Report (ADEIR) is under review and presentation for final adoption is anticipated for the summer of 2022.</td>
</tr>
<tr>
<td>4</td>
<td>ENCOURAGE BUSINESS DEVELOPMENT &amp; EXPAND CITY’S ECONOMIC BASE</td>
<td>Facilitate the Development of the Town Center and New Businesses</td>
<td>Develop a grounded vision and actionable development plan for the Town Center and complementary land uses</td>
<td>Town Center Opportunity Committee City Manager Community Development</td>
<td>April 2021 - June 2022</td>
<td>Prepare project feasibility for potential development, Prepare TC development concepts. Support opening of new retail.</td>
<td>Potential economic analysis, conceptual drawings, studies, etc.</td>
<td>- The Town Center Committee has continued to meet. Environmental analysis of the site has been concluded and the new City Manager has emerged herself in understanding the current state, next steps and strategies to move the Town Center forward.</td>
</tr>
<tr>
<td>5</td>
<td>ENCOURAGE BUSINESS DEVELOPMENT &amp; EXPAND CITY’S ECONOMIC BASE</td>
<td>Support Post-Pandemic Economic Recovery</td>
<td>With local and regional partners, provide ongoing support, coordination, and communications for the local business community</td>
<td>Local Business Recovery Committee City Manager</td>
<td>April 2021 - December 2021</td>
<td>Continue collaboration with Chamber of Commerce and regional partners. Assist to administer NDC revolving loan fund.</td>
<td>Potential program/support costs.</td>
<td>- Local economic recovery is tracking the region and state with higher levels of economic activity than predicted. The City was awarded $250,000 CDBG grant to assist local businesses and is in the process of reviewing grant applications.</td>
</tr>
<tr>
<td>6</td>
<td>IMPLEMENT OPERATIONAL INITIATIVES TO ENHANCE CITY SERVICES</td>
<td>Improve City Technology</td>
<td>Implement immediate technology needs. Begin to develop a work plan to prioritize approaches to staffing, capital investments, and budgeting for information technology services</td>
<td>City Manager Management Team ASD</td>
<td>January 2022 - June 2022</td>
<td>Study and make recommendations to Council on IT internal staffing. Prepare Citywide IT strategic and work plan with a budget.</td>
<td>Consultant support, Technology Purchases.</td>
<td>- Some analysis has been completed and a new IT consultant has been hired to assist with moving the City’s IT needs forward. The City migrated to Microsoft O365 bringing enhanced efficiencies to teamwork and remote work. A list of identified projects will be included in the next year CIP.</td>
</tr>
<tr>
<td>7</td>
<td>IMPLEMENT OPERATIONAL INITIATIVES TO ENHANCE CITY SERVICES</td>
<td>Improve City Technology</td>
<td>Procure and implement planning permitting software.</td>
<td>Community Development ASD</td>
<td>April 2021 - March 2022</td>
<td>With SB2 State grant funds, identify and procure an off-the-shelf permitting software system.</td>
<td>Consultant support Implementation, training.</td>
<td>- OpenGov was procured as the City’s choice for online permit processing. OpenGov has many more functions that could be considered for expanding the City’s online and administrative functions.</td>
</tr>
</tbody>
</table>
## City of Scotts Valley
### Strategic Goals Work Plan Update - FY 2021/22

| No. | ELEMENT | OBJECTIVE | PROJECT DESCRIPTION | PROJECT LEADS | ESTIMATED TIMELINE | MILESTONES | RESOURCES NEEDED | Status as of 1/1/22 | Progress Update |
|-----|---------|-----------|---------------------|---------------|-------------------|------------|-----------------|-------------------|----------------|-----------------|
| 8   | IMPLEMENT OPERATIONAL INITIATIVES TO ENHANCE CITY SERVICES | MAINTAIN QUALITY OF LIFE FOR CITY RESIDENTS | Invest prudently in restoration of City staffing and resources for improved, efficient customer service | City Council | July 2021 - June 2022 | With proposed budget, strategically restore staff positions and resources. | Unfreeze positions frozen due to COVID-19 (3). Add four new positions. | | |
| 9   | IMPLEMENT OPERATIONAL INITIATIVES TO ENHANCE CITY SERVICES | Enhance Staff Professional Development and Promote Inclusive Workspace | Present trainings and professional development opportunities for staff and the City Council to increase skill, knowledge, abilities, and customer service and enhance City’s efforts in diversity, equity, and inclusion. | City Council City Manager Management Team | April 2021 - June 2022 | Identify regular training opportunities, promote and encourage attendance. Provide 3 annual all-staff meetings to encourage communication and connection. Review policies, provide trainings, and adapt practices with a lens toward diversity, equity, and inclusion. | Training resources. | | |
| 10  | MAINTAIN QUALITY OF LIFE FOR CITY RESIDENTS | Enhance Public Safety | Refine disaster preparedness policies, procedures, training, and community information for wildfire prevention and response and PSPS events in partnership with the Fire, Water, and School Districts, and Cal Fire | City Manager Police Public Works | April 2021 - December 2021 | Review/revise ECC and wildfire plans. Develop action plan for 2021/22 vegetation maintenance. Refine communication plan for coordinated public announcements. | Support for additional plans, training, equipment, and vegetation management. | | |
| 11  | MAINTAIN QUALITY OF LIFE FOR CITY RESIDENTS | Support Affordable and Work Force Housing | Complete the Accessory Dwelling Unit (ADU) Policy, Code, and Program Revisions | Community Development | April 2021 - December 2021 | With SB2 State grant funds, obtain planning consultant support to draft code and program updates. | Consultant support. | Accessory Dwelling Unit (ADU) Policy, Code, and Program Revisions are ongoing. |
| 12  | MAINTAIN QUALITY OF LIFE FOR CITY RESIDENTS | Support Affordable and Work Force Housing | Adjust the City’s Inclusory Housing Boundary to match City limits | Community Development | January 2022 - September 2022 | Scope and prepare project Fall 2021. Secure specialty legal and consultant support Fall 2021. Launch project Jan 2022. | Specialty legal and consultant support. | Adjustment of the City’s Inclusory Housing Boundary to match City limits is anticipated to commence in the third quarter of 2022. |
| 13  | MAINTAIN QUALITY OF LIFE FOR CITY RESIDENTS | Faster Balanced Development Standards | Complete code and program revisions to implement Objective Design Standards for Mixed-Use Developments | Community Development | April 2021 - March 2022 | With SB2 State grant funds, obtain planning consultant support to draft code and program updates. | Consultant support. | Complete code and program revisions to implement Objective Design Standards for Mixed-Use Developments is anticipated to commence in the third quarter of 2022. |
| 14  | MAINTAIN QUALITY OF LIFE FOR CITY RESIDENTS | Complete Major Capital Planning and Projects | Complete Scotts Valley Branch Library renovations and complete major capital planning for the Public Works building, streets, and roads, public facilities, and parks. | City Manager City Manager Management Team Measure S Renovations Committee | April 2021 - June 2022 | Complete Library renovations by 2021. Develop replacement options for the Public Works building. Develop CIP projects and work plan. | Consultant support for design, engineering, planning, and WWTP facility master plan. | The Scotts Valley Branch Library has been under construction much of this year and is scheduled to reopen in the Summer of 2022. Public works procured contracted service providers to enhance park maintenance and augment engineering and professional service needs. |

---

- **Green Up Arrow - On Track:**
- **Yellow Box - Cautiously Optimistic:**
- **Red Down Arrow - Behind Plan:**
<table>
<thead>
<tr>
<th>No.</th>
<th>ELEMENT</th>
<th>OBJECTIVE</th>
<th>PROJECT DESCRIPTION</th>
<th>PROJECT LEADS</th>
<th>ESTIMATED TIMELINE</th>
<th>MILESTONES</th>
<th>RESOURCES NEEDED</th>
<th>Status as of 3/1/22</th>
<th>Progress Update</th>
</tr>
</thead>
<tbody>
<tr>
<td>15</td>
<td>MAINTAIN QUALITY OF LIFE FOR CITY RESIDENTS</td>
<td>Plan and Implement State Mandated Environmental Compliance Programs</td>
<td>Develop work plan and implement State mandated organic waste disposal (SB 1383) programs.</td>
<td>Public Works City Attorney City Manager Community Development</td>
<td>April 2021 - March 2022</td>
<td>Develop work plan and implement SB 1383 organic waste disposal program</td>
<td>Consultant support to prepare programs and community information</td>
<td>Programs were implemented in coordination with GreenWaste and the Marina Landfill as mandated. Some final compliance issues continue to be worked out regarding the food recovery program.</td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>MAINTAIN QUALITY OF LIFE FOR CITY RESIDENTS</td>
<td>Plan for Wastewater Management Facility Project</td>
<td>Develop process plan to study and vet the major capital overhaul of aging Wastewater Reclamation Facility</td>
<td>Public Works City Manager</td>
<td>April 2021 - June 2022</td>
<td>Assess options for facility replacement. Determine community process and technical engineering development.</td>
<td>Consultant support for design, engineering, planning.</td>
<td>A facility assessment was completed and is under review by staff.</td>
<td></td>
</tr>
</tbody>
</table>
City of Scotts Valley  
CITY COUNCIL STAFF REPORT  

DATE: March 2, 2022  
TO: Honorable Mayor and City Council  
FROM: Casey Estorga, Administrative Services Director  
SUBJECT: COUNCIL CHAMBER INFORMATION TECHNOLOGY UPGRADES BUDGET AND CONTRACT APPROVAL  

SUMMARY OF ISSUE  
Since March 2020 and the onset of the COVID-19 global pandemic, all public meetings that previously occurred in the Scotts Valley City Council Chambers were transitioned to remote access in order to prevent the spread of the virus. Over the last two years, the risk of the pandemic has limited in-person activities and spurred the normalization of hybrid meeting options where some participants are present in-person, and some participate remotely. As the pandemic has continued with unknown long-term impacts, the Council directed staff to research what technology upgrades would be required to allow for hybrid meetings to occur at the Council Chambers.  

Staff worked with the City’s contracted IT services provider, Stepford Inc., to identify the functional requirements of conducting hybrid meetings and Stepford contacted multiple vendors to inquire about interest and capacity to deliver the project. Conti was the only responsive bidder. After a site visit and several meetings, Conti LLC provided a quote for $131,777.00 to upgrade the audio and video equipment in the Council Chambers. The project includes installing three fixed cameras with views of the dais, staff table and public seating area; upgrading the audio equipment from analog to the newest technology; and installing a central touch screen digital control system to control the displays, cameras, microphones, and timer for public comment. The system also includes (5) 21” displays at the dais that replicates the presentation display. This new system will streamline the production of in person meetings, allow for improved streaming to public TV, YouTube or other streaming services as well as allow for hybrid meeting functionality.  

After vetting Conti’s experience and references, staff recommend executing a contract with Conti to provide equipment and labor to install identified IT upgrades to the Council Chamber. This project is eligible for American Rescue Plan Act (ARPA) funds.
FISCAL IMPACT

The estimated cost of the Council Chamber Technology Upgrade project contract with Conti is $131,777.00. This expense is American Rescue Plan Act (ARPA) eligible, and staff recommends allocating ARPA funds to the contract.

STAFF RECOMMENDATION

Staff recommend approving the use of ARPA funds in the amount of $131,777.00 to the Council Chamber Technology Upgrade project and authorizing the City Manager to execute a professional services contract with Conti LLC to deliver the project.

TABLE OF CONTENTS

Conti LLC Proposal..................................................... .................................................................3
2/23/22

To: Jacky Lam - Technical Support - mailto:Jacky.Lam@stepford.com

STEPFORD, Inc., 1160 Industrial Road Unit 9, San Carlos, CA 94070
Tel 650-598-9990 - Fax 650-598-0179 - http://www.stepford.com

Re: Council Chambers Audio/Visual Upgrades

Dear Mr. Lam,

We are submitting a proposal based on the site visit on 12/2/21 for Scotts Valley Council Chambers, furnishing and installing complete audio/video and control systems for Council Chambers. We believe this proposal offers Scotts Valley exceptional range of experience and depth of resources necessary to provide responsive, quality work at a cost-effective price.

As the enclosed proposal will indicate, Conti has the experience, dedication, and flexibility to accomplish the goal of this project. We have developed the methodologies, processes and procedures that ensures Scotts Valley that Conti will complete this project on schedule, will meet all expectations and will meet or exceed all safety and health requirements.

In addition, with these processes and programs in place, Conti will provide the most cost-effective pricing solution and long-term value to Scotts Valley.

- We are licensed C7/C10 contractor, and we are submitting this bid as a Design Build Solution and we are not using a consulting firm.

As per our discussions, site visit and email communications, Conti LLC is pleased to provide you the following proposal for Scotts Valley Council Chambers AV Upgrade. We based our proposal on the correspondents with Jacky Lam and site visit 12/2/21
Description of Proposed Solution

Council Chambers

Audio System

A. DSP
We will remove the current analog hardware and replace with a new QSC Core 110f Processor and (1) QSC Flex I/O for distribution of all the Council Chambers room audio.
1. Programming will be added for the Conferencing audio
2. Provide/Install (10) Shure Gooseneck Microphones for the Dias and Staff
3. Provide/Install (2) Wireless microphones for the existing Podium
4. Provide/Install New Amplifiers
5. Provide/Install (6) new ceiling mounted speakers in the council chambers
6. Provide/Install (2) new outdoor speakers for overflow
7. Provide/Install a hearing impaired system

Video System

A. Video Matrix
The solution will be a 8x8 Crestron Digital Media system to switch all video sources and Destination via the Crestron touch-panels.
- Provide/Install (2) DM output cards for the 86” Display and (10) monitors at the Dias and staff locations.
- Provide/Install (2) DM input cards for the (1) inputs at the Clerk and the (1) new production location
- Provide/Install (2) HDMI output cards for the AV DM Audio to QSC QSYS DSP & Comcast
- Touch panel located at production location (Back of Room)

B. Video signal Input
We will provide HDMI and USB inputs for laptops at the following locations:
- Clerk and Production this will allow for presenter input and input for USB to facilitate conferencing.

C. Video signal Output
We will provide the video distribution outputs to the following locations:
- (1) 86” Display Right of Dias
- (1) Future Outdoor Display
- (10) Monitors around Dais
- Comcast Broadcast feed
- Video Encoder for Streaming
**Control System**

A. Crestron series 4 processor to control hardware. The user interface will be (1) 21” Crestron Touch Panel with video at the back of the room

B. The graphical user interface (GUI) will include:
   - An audio page to adjust audio levels as well as mute as well as start/stop audio recording
   - A video page for routing of video inputs to outputs
   - A camera page for pan, tilt and zoom functions including camera presets.
   - Dynamic preset buttons for the different meeting types to take place in the Council Chambers.
   - Zoom Logic
   - Ipad Duplication
   - Timer integration

**Cameras**

A. We will Install new QSC PTZ cameras in the following locations:
   - (3) Council Chambers One on the front wall for presenter and one on the back wall for Dias, one on the side wall

   Control of the cameras will be controlled using the GUI interface on the Touch Panel.

**Limit Timer**

Provide/Install Dsan limit timer one on the back wall and one on the front wall, controls integrated into touchpanel.

**Floorbox**

A. Not used

**Backbone**

A. Provide new 6 strand fiber connection from basement to AV equipment cabinet
B. Install 2 owner provide WAP’s in Council Chambers

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TOTAL COST</strong></td>
<td>$131,777.00</td>
</tr>
</tbody>
</table>

005
The proposed quote for project pricing includes all anticipated expenses for all efforts, equipment and services associated with documentation, design, hardware, configuration, deployment, and support for the first year.

Hardware Updates – This would be for software and firmware per system, we typically have a remote connection and schedule with facility to update bi-annually. We will have staff onsite to verify system functionality as well.

**Training.**
To include costs to train City IT/Public Information staff on the operation of the solution. Training will also provide a sufficient overview of the configuration of the components of the system to allow City IT/Public Information staff to troubleshoot any problems or tune any components for maximum performance. A quick reference guide will be provided for the touch panels.

**INCLUDED IN BASE BID** Warranty, Conti shall fully warrant all materials, equipment and installation furnished under the terms of this Proposal against poor and inferior quality, for a period of not less than one (1) year from date of the final acceptance by the City. While under warranty, Conti shall repair or replace inoperable materials or equipment in a timely manner to minimize the disruption of City operations.
A brief history of Conti LLC
Conti is a nationwide company that has been in business since 1969. Service’s offered are renewable energy and environmental, electrical and technology. Within the technology we offer Audio Visual, Tel/Data and security systems.

Conti has over 12 Company owned locations throughout North America and Mexico. Conti not only has their own service and support infrastructure at each location but also has regional, national and international resources which give us the ability to quickly scale the necessary resources for projects. We have the resources, both financial and the available personnel pool, to begin this project today. We welcome your questions and discussions relevant to the solutions that we have included as part of this proposal.

Conti always expects to work closely with our customer in the pursuit of a successful implementation project. While Conti will assume the responsibility for the project management of our customer's internal resources. Conti has found that its customers benefit from participating in the project assessment, planning and ongoing status reporting process. By having participated throughout its key phases, there is ownership and buy-in to the end product. Conti, in turn, will benefit from the detailed knowledge that our customer has of its operation, current systems, and business imperatives.

Standard Project Schedule
The following project schedule is typical for a technical infrastructure type implementation project, using the following outline of activities as a guideline to ensure all activities are accounted for and executed in a timely and thorough manner for our customer's project:

**Project Planning**
1. Project Kickoff
2. Define Project Scope
3. Review all business priorities and constraints
4. Define all roles and responsibilities
5. Develop communication plan
6. Determine project status reporting approach
7. Determine issue tracking and resolution approach
8. Schedule all status meetings
9. Develop project plan framework

**Integration Implementation Planning**
1. Identify all sites elements in implementation scope
2. Develop all equipment configurations
3. Determine extended DMARC requirements
4. Determine performance testing objectives and test plan
5. Organize all sites into implementation phases
6. Apply rollout schedule to all phases
7. Develop detailed project plan with all implementation activities, activity duration, activity dependencies, resource assignments and complete project timeline

A brief Summary of Qualifications and Experience for Key Staff assigned to this project

**Bill Famini – TECHNOLOGY DIVISION MANAGER- NORTHERN CALIFORNIA**
In the AV Industry 25+ years as a design/build engineer
Managed Projects as large as 5M staff of 30 for AV Projects
Has worked in a variety of types of Projects- Corporate AV, Hospitality Venues, Education and Public Works projects
Certifications- are Infocomm CTS, BSS London, QSC Qsys Level 1 Level 2, Crown CTi, Symetrix Certified Pro,Crestron DMC-D, Crestron DMC-E, Crestron Conf. of Crestron Systems, Crestron Essentials of Crestron Programming and BiAmp Tesira
Live Sound Engineer for past 30+ years

**Kevin Lehtinen-Superintendent**
Site Supervision 25+ years AV Industry
Forman/superintendent on Projects 5M staff of 8 AV and Voice/Data
Has worked in a variety of types of Projects- Corporate AV, Hospitality Venues, Education and Public Works projects
Certifications- Fluke, Systemax, Leviton, Siemon, Commscope, Hilti, Fall Protection, Confined Space Entry, Boom Lift/ Scissor Lift
OSHA 1

**Experience and Technical Competence**

**Experience**
Our Project team will provide the following services all project management including scheduling, equipment purchases, and installation, programming, and testing. Conti has been designing/installing A/V systems for over 20 years. Kevin Lehtinen will be your main point of contact for onsite coordinate, installation as well as procurement and support of system installed.

In the past Conti’s Projects include Design/Build and Consultant specified jobs Projects range from Casino’s, Convention Center, Hotels, Schools and City/County facilities to name a few.

Technician's onsite have over 15 years’ experience in installing/commissioning AV systems. Their focus will be on the installation/commissioning. Training will be handled by our Project Manager.
Conti has built projects ranging up to 1.2 million square feet with all facets of AV to include Distributed Audio Systems, Digital Signage, Video Walls Distributed Video Systems, Network A/V Systems to name a few. Conti has over 1000 employees nationwide including Industrial, Technology, Commercial and Service utilizing staff from IBEW electricians and Sound/Communication.

Conti employees a staff that has not only installs AV systems, but the skill set of the operators and technicians. This enables us to select as well as test hardware that best suites each project.

Conti’s standard Project Management techniques are advocated by a methodology developed after years of project management experience in a variety of industries, including companies large and small, and within the private and public sector.

Below are 3 Projects for reference

- **Project Name: North Las Vegas City Hall**
  1. Contract Amount: $2,252,868.70
  2. City/Client Contact: North Las Vegas/Dave Sawyer
  3. Name: Adam Cohen
  4. Email: cohena@cityofnorthlasvegas.com
  5. Satellite Receivers: distributed via IP TV System Installed
  6. The video system was upgraded to Crestron Digital Media
  7. The Audio system is Qsys platform.
  8. The Control system is a Crestron DM system for video source switching.
  9. For local control, Touch panels are Crestron.

- **Project: Name: Nashville Music City Center Convention Center**
  1. Contract Amount: $4,777,000.00
  2. City/Client Contact: Nashville/Eric Blouin
  3. Name: Eric Blouin
  4. Email eric.blouin@nashvillemcc.com
  5. System Installed: CATV System installed
  6. The video system to Crestron Digital Media
  7. The Audio system is Qsys platform.
  8. The Control system is a Crestron DM system for video source switching.
  9. For local control, Touch panels are Crestron.

- **Project Planet Hollywood Hotel-High Rise Tower and Podium**
  1. Contract amount: $72,000,000.00
  2. City/Client Contact: Las Vegas NV Tutor Seliba
  3. Name: Gerry Tan (702)-604-0336
  4. System Installed: MATV/CATV System 45 floors
5. The video system was upgraded to Crestron Digital Media.
6. The Audio system is BSS London platform.
7. The Control system is a BSS London system for audio control.
8. For local control Touch panels are Crestron.
9. The camera system is 4 new HD camera’s controlled by video Crestron.
10. Video system setup for cameras to follow audio.

**Information on past projects for consideration in evaluating Conti’s qualifications.**

**Project Name** BOS Chambers Audio-Visual Presentation Systems Upgrade  
**Project Description:** Audio Visual, Systems  
**Address:** 950 Maidu Avenue, Nevada City, CA 95959  
**Contract Amount:** $125,333.00  
**Completion Date:** 9/1/18  
**Contact Info:** Landon Beard: Landon.Beard@co.nevada.ca.us  Phone: (530)265-4168  
Below is a basic description of the project. Council Chambers was updated due to hardware failure and obsolete equipment, the new system is based on a digital platform.
- The video system was upgraded to Crestron Digital Media.
- The Audio system is Qsys platform.
- The Control system is a Crestron DM system for video source switching.
- For local control Touch panels are Crestron
- The camera system is 1 new HD camera controlled by video Crestron.

**Project Name** Boardroom Modernization  
**Project Description:** Audio Visual, Systems  
**Address:** 5700 Almaden Expressway, San Jose, CA 95118  
**Contract Amount:** $583,000.00  
**Completion Date:** 6/1/18  
**Contact Info:** Michael Cook: mcook@valleywater.org  Phone: (408) 630-2347  
Below is a basic description of the project.
Council Chambers was updated due to hardware failure and obsolete equipment, the new system is based on a digital platform.
- The video system was upgraded to Crestron Digital Media.
- The Audio system is a Qsys platform.
- The Control system is a Crestron DM system for video source switching.
- For local control Touch panels are Crestron.
- The camera system is 4 new HD camera’s controlled by video Crestron.
- Video system setup for cameras to follow audio.
Project Name  County of San Joaquin  
Project Description: Audio Visual, Systems  
Address: 44 North San Joaquin St, Suite 590, Stockton, CA 95202  
Contract Amount: $186,624.00  
Completion Date: 2/21/17  
Contact Info Greg Moore:  email: gmoore@sjgov.org  Phone: (209) 944-8838  

Below is a basic description of the project. Council Chambers was updated due to hardware failure and obsolete equipment, the new system is based on a digital platform.  
• The video system was upgraded to a Vaddio video switcher.  
• The Audio system is BiAmp AudiaFlex platform.  
• The Control system is a Crestron DM system for video source switching.  
• For local control Touch panels are Crestron.  
• The camera system is 4 new HD camera’s controlled by video switcher or Crestron.  
• Video system setup for cameras to follow audio.

Project Name  Carmel by the Sea Council Chambers Upgrade  
Project Description: Audio Visual, Systems  
Address: Monte Verde St., between Ocean & 7th Avenues Carmel-by-the-Sea, CA 93921  
Contract Amount: $112,646.00  
Completion Date: 8/3/17  
Contact Info Joel Staker email: jstaker@ci.carmel.ca.us  Phone (831) 620-2025  

Below is a basic description of the project. Council Chambers was updated due to hardware failure and obsolete equipment, the new system is based on a digital platform.  
• The video system was upgraded to a Vaddio video switcher.  
• The Audio system was upgraded to Crestron DSp platform with Dante.  
• The Control system is a Crestron DM system for video source switching.  
• For local control Touch panels are Crestron.  
• The camera system is 4 new HD camera’s controlled by video switcher.

Project Name  City of Turlock Community Room Upgrades  
Project Description: Audio Visual, Systems  
Address: 156 S. Broadway, Turlock CA 95380  
Contract Amount: $347,346.00  
Completion Date: 6/3/16  
Contact Info: Carlo Grossman email: cgrossman@turlock.ca.us  Phone (209) 656-2780  

Below is a basic description of the project. Community Room was updated due to a multipurpose room that was outdated; the new system is based on a digital platform.
The video system was upgraded to a broadcast pix video switcher.
The Audio system was upgraded to Biamp Tesira platform with audio conferencing.
For the board meetings a Taiden System was installed each board member has their own Taiden touchscreen for voting/agenda etc. controls
The Control system is a Crestron DM system for video source switching.

For local control Touch panels are Crestron
The camera system is 4 new HD camera’s controlled by camera switcher, video switcher or Crestron.

**Standard Exclusions/Clarifications**

1. Any hazardous material abatement.
2. Permits fees, Inspection Costs, & Utility Fee's.
3. If required, Payment and Performance Bond cost will be a change order for Conti.
4. Fire stopping of any raceways and or pathway
5. Electrical work excluded
6. Any concrete cutting or patching
7. All work to be complete during normal business hours

We appreciate you considering **Conti LLC** for this project. We are prepared to commence with material procurement and resources upon receipt of a notice to Proceed. If you have any questions or queries, feel free to email or call me.

Respectfully,

Bill Famini-CTS
TECHNOLOGY DIVISION MANAGER- NORTHERN CALIFORNIA

920 Stillwater Rd, Suite 180, West Sacramento, Ca.95605
p 916.900.8111 x231
c 702.561.8163
f 916.256.3361
www.conticorporation.com
bfamini@conticorporation.com
Proposal is valid for 60 days from quotation.

Acceptance of Proposal – The Above Price, Conditions Are Satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature: ___________________________ Date: ____________

Print Name: ____________________________________________
City of Scotts Valley  
CITY COUNCIL STAFF REPORT

DATE: March 2, 2022

TO: Honorable Mayor and City Council

FROM: Mike Dean, Police Captain

APPROVED: Mali LaGoe, City Manager

SUBJECT: INTRODUCTION AND FIRST READING OF ORDINANCE NO. 110.7 AMENDING SECTIONS 10.08.020 AND 10.18.020 OF TITLE 10 OF THE SCOTTS VALLEY MUNICIPAL CODE (SVMC) ADDING PRIVATE STREETS SUBJECT TO VEHICLE CODE ENFORCEMENT

SUMMARY OF ISSUES

The Police Department is recommending that the City Council introduce and hold the first reading of Ordinance No. 110.7, which amends the Scotts Valley Municipal Code (SVMC) to add new private streets to the SVMC in order for them to be subject to California Vehicle Code enforcement.

The City of Scotts Valley’s housing landscape has change over the last several years. Housing developments including: The Grove, The Cove, The Terrace and Polo Ranch were added or are currently under construction. With these new housing developments, private roads were added and approved by the City as part of these projects. In order to enforce parking and other vehicle regulations on those private roads, they must be added to SVMC Section 10.18.020 and private street enforcement must be added to SVMC Section 10.08.020.

Section 10.08.010 Scotts Valley Vehicle Municipal Code (SVMC) declares that, “No person or business who owns or has possession, custody or control of any vehicle shall park or leave standing, or cause to be left parked or left standing, such vehicle upon any public street, public highway in the city for a period of seventy-two or more consecutive hours.” By adding a reference to private streets to this section, vehicles can also be removed from private streets under certain circumstances.
Section 10.18.010B SVMC declares “that it is in the public interest to provide vehicle code enforcement on private streets…regularly used by the public.” Newly created private streets will be added to SVMC Section 10.18.020 to enable vehicle code enforcement.

The adoption of this ordinance would add the following private streets to Scotts Valley Municipal Code 10.18.020: Cider Court, Coastal Oak Court, Cove Lane, Ginger Lane, Hansen Terrace, Polo Ranch Road, Shady Oak Way, Skyforest Way, Thomas Terrace, Village Lane and Creekside Court and allow the removal of vehicles on private streets.

FISCAL IMPACT

There is no fiscal impact to the City.

RECOMMENDATION

It is recommended that City Council introduce and hold the first reading of Ordinance No. 110.7, modifying Sections 10.08.010 and 10.08.020 of Title 10 of the Scotts Valley Municipal Code (SVMC).

TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Ordinance No. 110.7</th>
<th>PAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>3</td>
</tr>
</tbody>
</table>
ORDINANCE NO. 110.7

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY
MODIFYING SECTION 10.18.020 OF CHAPTER 10.08 OF TITLE 10 OF THE
SCOTTS VALLEY MUNICIPAL CODE REGARDING PRIVATE STREETS

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY AS
FOLLOWS:

SECTION 1. Section 10.08.020 of Chapter 10.08 of Title 10 of the Scotts Valley Municipal
Code is hereby amended to read as follows:

“10.08.020- Removal of vehicles.

In the event that any vehicle is parked or left standing on any public street or
highway or any street designated in Section 10.18.020 in the city for a period of
seventy-two or more consecutive hours, any member of the California Highway Patrol,
or any regularly employed and salaried deputy of the sheriff's office of the county of
Santa Cruz or any regularly employed and salaried officer of the Scotts Valley police
department, or the chief of police of the city, may remove such vehicle from the highway
in the manner and subject to the requirements of the Vehicle Code of the state of
California.”

SECTION 2. Section 10.18.020 of Chapter 10.18 of Title 10 of the Scotts Valley
Municipal Code is hereby amended to read as follows:

“10.18.020 - Private streets subject to Vehicle Code enforcement.

The following streets shall be subject to the Vehicle Code enforcement:

Acorn Court, Appaloosa Court, Arabian Way, Ball Drive, Baymont Christian School,
Belair Court, Belair Drive, Blake Lane, Blossom Way, Cadillac Drive, Camp Evers Lane,
Canham Road, Carriage Lane, Casa Way, Castle Ridge Way, Cathy Lane, Cider Court,
Club Drive, Coastal Oak Court, Coopers Hawk Court, Country Lane, Cove Lane, Crescent
Court, Crescent Drive, Cubre Lane, Dana Court, Deer Trail Way, Dell Way, Dunn Lane,
Dunslee Way, Elderberry Court, El Carlo Drive, Elzer Drive, Falcon Ridge Road, Flora
Lane, Forest Hill, Fox Sparrow Court, Frapwell Court, Fred Court, Gaston Circle, Ginger
Lane, Gold Court, Golden Eagle Court, Grace Way, Green Valley Road, Greenwood
Court, Greenwood Street, Hansen Terrace, Harvest Lane, Hidden Drive, Horseshoe
Court, Johnston Way, Jolley Way, K Street, Kelly Way, Kelsey Court, Kent Court, Kings
Drive, Kings Canyon Court, La Escuela, Lassen Park Court, Locke Way, Lockhart Gulch,
Lucinda Street, MacLeod Way, Meadow Way, Milano Court, Mill Site Road, Morgan
Court, Nashua Drive, Old Coach Road, Orchard Run, Pioneer Lane, Pippin Way, Polo
Ranch Road, Quarter Horse Court, Quien Sabe Road, Ray Way, Ridgecrest Lane,
Saddleback Ridge Road, San Augustine Way, Sandraya Heights, Sawbuck Court,
Sawyer Circle, Sawyer Court, Scott Court, Scotts Valley High School, Scotts Valley
Middle School, Scotts Valley Square Shopping Center, Scotts Village Shopping Center,
Shadow Court, **Shady Oak Way**, Shasta Park Court, Sherman Court, Sherman Drive, Sidesaddle Circle, Sidesaddle Court, Silverwood Drive, Silver Birch Lane, Single Spur Court, Siri Lane, **Skyforest Way**, Southwood Drive, Spring Lakes Drive, Sramek Lane, Sucinto Drive, Sunridge Drive, Sunridge Court, Sunset Terrace, Tankers Run, Terrace View Court, Terrace View Drive, Timber Ridge Court, **Thomas Terrace**, Thompson Lane, Trammel Way, Tuscany Court, Twin Pines Drive, Venice Way, Viki Court, **Village Lane**, Vine Hill School, Wells Road, Willis Road, Windward Place, Woodhill Drive, Woodside Court, York Road.”

**SECTION 3. SEVERABILITY.** If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction such portion shall be deemed a separate, distinct and independent provision of such Ordinance and shall not affect the validity of the remaining portions thereof.

**SECTION 4. REPEALS CONFLICTING ORDINANCES.** All other ordinances of the City of Scotts Valley or provisions of the Scotts Valley Municipal Code which are in conflict with this Ordinance are hereby repealed to the extent of such conflict.

**SECTION 5. CEQA COMPLIANCE.** The City Council finds and determines that the enactment of this Ordinance is not a “project” as that term is used in the California Environmental Quality Act (“CEQA;” Cal. Pub. Resources Code Section 21000 et seq.) or the State CEQA Guidelines (Cal. Code of Regs., Title 14, Section 15000 et seq.). Therefore, no environmental assessment is required or necessary.

**SECTION 6. EFFECTIVE DATE.** The above and foregoing ordinance was introduced for a first reading on the 2nd day of March, 2022, and passed and adopted on the 16th day of March, 2022, at a duly held meeting of the City Council of the City of Scotts Valley by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:________________________________
Donna R. Lind, Mayor

ATTEST: __________________________________
Lauren Lambert, Deputy City Clerk

APPROVED
AS TO FORM: _____________________________
Kirsten Powell, City Attorney