



# INVITING APPLICATIONS FOR SENIOR PLANNER CITY OF SCOTTS VALLEY, CA

## TO APPLY

Please visit our website to apply for this opportunity. A completed City application is required and can be obtained on the City's website at the following link:

<http://www.scottsvally.org/334/employment-opportunities>

Resumes will be screened according to qualifications. The most qualified candidates will be invited to participate in the City's interview process. References will be contacted only following candidate approval.

## FILING DEADLINE

Tuesday, July 6, 2021

If you have questions, please contact:

Tracy Ferrara, City Clerk  
1 Civic Center Drive  
Scotts Valley, CA 95066  
831-440-5600  
[tferrara@scottsvally.org](mailto:tferrara@scottsvally.org)

## THE POSITION AND IDEAL CANDIDATE

- ✦ The Senior Planner position will report to the Community Development Director on a variety of projects, and will be responsible for both current and advanced planning activities, including processing of complex development projects. The position will also provide guidance to planning staff.
- ✦ The ideal candidate will be able to review projects, prepare reports, analyze data, and coordinate with the Building and Public Works Departments.
- ✦ Persons with a high level of integrity, enthusiasm for their work, and an ability to work well with clients of all types, is desired. Planners have the opportunity to gain a broad range of experience and the satisfaction of taking a project from inception to completion.
- ✦ Specific competencies should include strong interpersonal skills and predisposition for innovation, ability to write and communicate verbally with a variety of audiences. This position requires a person who is flexible and able to work on a variety of projects at one time.
- ✦ Working knowledge of planning principles and practices, CEQA, and Affordable Housing is desired.
- ✦ The City is a vibrant team oriented environment with a tremendous opportunity to guide the current and future design of the City.
- ✦ The Senior Planner will be involved in a variety of projects including the General Plan Update and future Town Center.



## COMPENSATION AND BENEFITS

The salary range for the Senior Planner is \$6,764 - \$9,065 / month. The City also offers an attractive benefits package including:

- Retirement: California Public Employees' Retirement System (CALPERS). State laws have established the following retirement requirements:
  - Classic Members: Retirement formula of 2.5% at 55 based on a single highest year compensation with employee paying an 8% contribution.
  - New Members: Retirement formula of 2% at 62, based on a 3 year final compensation period, with employee paying a 6.75% contribution.
- Social Security: The City participates in Social Security.
- Excellent Health Benefits: CalPERS medical, City self-insured dental, and vision coverage premiums paid at 100% for employee and dependents.
- Retiree medical: Retiree medical contribution for employee and spouse.
- Vacation: 12-23 days annually depending on years of service.
- Administrative Leave: 56 hours per year for mid-management employees.
- Holidays: 13 designated days and 2 floating holidays per year.
- Sick Leave: 12 days per year.
- Life Insurance: City paid life insurance policy of \$50,000.
- Disability Insurance: City paid long term insurance.



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## **THE COMMUNITY**

The City of Scotts Valley, with a population of 12,082, is located in the picturesque Santa Cruz Mountains just six miles northeast of Santa Cruz and its popular beaches and boardwalk, yet only twenty miles from San Jose and Silicon Valley. Residents of this small but vibrant community enjoy a year round climate that is typical of coastal mountain terrain with occasional cool, foggy mornings but generally mild summers, and a typically warm, dry autumn.

Scotts Valley enjoys a proximity to quality institutions of higher learning with the University of California Santa Cruz and Cabrillo College. The public schools are part of the Scotts Valley Unified School District and Scotts Valley High School has been rated in the top 5% of public high schools by Newsweek Magazine.

The City and County offer a multitude of cultural and recreational resources including theater, music and the arts, as well as, a wealth of leisure activities such as golfing, surfing, boating, camping, biking and hiking along the scenic redwood trails and coast.

Scotts Valley is home to a variety of business, including most recently, 1440 Multiversity, an 80-acre educational learning center, Kaiser Permanente, and UC Santa Cruz Business Services. Scotts Valley's business community ranges from small local businesses to global companies, and is a short 20-minute drive to industrial and commercial centers in Silicon Valley. The City enjoys an exceptional balance of commercial, industrial, retail, and residential development. Because of its small town flavor and easy access to both metropolitan and beach communities, Scotts Valley is a great place to live and work.



## **THE ORGANIZATION**

Scotts Valley, incorporated in 1966, is a "General Law" city under a Council/Manager form of government and recently celebrated its 50 year anniversary. The five member Council is elected to four-year overlapping terms and fellow Council Members select the Mayor on an annual basis. The City's total Operating Budget is \$20.7 million with a General Fund Budget of \$12.9 million. The City's 61 full-time equivalents are organized into the following departments: City Manager's Office, Administrative Services, Police, Planning and Building, and Public Works. The City also operates its own award winning wastewater treatment plant/recycled water facility. Separate special districts provide water and fire services.

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